

Executive Committee Meeting
 Tuesday, April 19, 2022 – 7:30 a.m. to 8:30 a.m.



Zoom Meeting

MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> • Welcome and Check-In Consent Agenda <ul style="list-style-type: none"> • Approve 4/19/2022 Agenda • Approve 3/15/2022 Minutes 	T Waldmann-Williams (Chair)	I/D/A
<p>T. Waldmann-Williams called the meeting to order at 7:31 a.m.</p> <p>Attendance: Amy Landas, Marcanne Lynch, Paula Martinez, Larry McBurney, Stacy Sime, T. Waldmann-Williams.</p> <p>Board Support: Heather Garcia, Johnna Forbes.</p> <p>Motion by Larry McBurney, second by Amy Landas to approve the 4/19/2021 Agenda and the 3/15/2021 Minutes. Ayes: All. Motion carried.</p>		
Contracts Ending 6/30/2022 <ul style="list-style-type: none"> • Title I Adult & Dislocated Worker (Children & Families of Iowa) • Title I Youth & Young Adult (Children & Families of Iowa) • One-Stop Operator (Children & Families of Iowa) 	T Waldmann-Williams	I/D/A I/D/A I/D/A
<p>Motion by Paula Martinez, second by Marcanne Lynch to recommend to the full board to extend the Title I Adult & Dislocated Worker contract with CFI for another year through 6/30/2023. Ayes: All. Motion carried.</p> <p>Motion by Paula Martinez, second by Larry McBurney to recommend to the full board to extend the Title I Youth & Young Adult contract with CFI for another year through 6/30/2023. Ayes: All. Motion carried.</p> <p>Motion by Stacy Sime, second by Paula Martinez to recommend to the full board to extend the One-Stop Operator with CFI for another year through 6/30/2023. Ayes: All. Motion carried.</p>		
Executive Director <ul style="list-style-type: none"> • Executive Director and Board Support <ul style="list-style-type: none"> ○ Job Description ○ Board Support Duties • State Fiscal Monitoring Report • Fiscal Agent Request for Bid (RFB) • Local Equal Opportunity Officer • CIWDB Local Plan • Reporting Methods to Committees and Board 	Heather Garcia	I/D/A I/D/A I/D I/D I/D
<p><u>Executive Director and Board Support:</u></p> <p>Motion by Stacy Sime, second by Paula Martinez to have T. Waldmann-Williams provide an updated job description to the Executive Committee for review on Monday, April 25th and any edits must be returned to T. by Tuesday, April 26th. Ayes: All. Motion carried.</p>		

Mission – To build a quality workforce for today and tomorrow.

State Fiscal Monitoring Report:		
No Action.		
Committee Reports	All	I/D
<ul style="list-style-type: none"> • Disability Access • Youth • Finance • Planning and Operations 		
Wrap Up and Adjourn	T. Waldmann-Williams	I/D/A
Motion by Larry McBurney, second by Marcanne Lynch to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 8:35 a.m.		