

**Northwest Iowa Workforce Development Board and  
Northwest Iowa CEO Board  
JOINT QUARTERLY MEETING**

**Wednesday, May 18, 2022 9:30 a.m.-11:30 a.m.**

**In person:**

Iowa Lakes Electric Cooperative  
702 S. 1<sup>st</sup> Street  
Estherville, Iowa 51334  
(In Basement Meeting Room)

**OR**

**Join by Zoom:** <https://us06web.zoom.us/j/86793462658?pwd=UkJNYjVJN3ZEYmc3dDhYT3pwalhWZz09>

Or Dial: 1.312.626.6799

Meeting ID: 867 9346 2658

Passcode: 175198

**Agenda**

<b>Agenda Item</b>	<b>Person(s) Responsible</b>	<b>Status</b>
<b>Welcome and Call to Order</b> <ul style="list-style-type: none"> <li>• Introduction of Members and Guests</li> </ul>	Barry Anderson/Carrie Turnquist	I
<b>1. Consent Agenda</b> <u>Northwest Iowa CEO Board</u> <ul style="list-style-type: none"> <li>• May 18, 2022 Agenda</li> <li>• February 16, 2022 Minutes</li> <li>• March 24, 2022 Minutes</li> <li>• FY22 Budget Updated with Funds Transfer</li> </ul> <u>NWIWDB</u> <ul style="list-style-type: none"> <li>• May 18, 2022 Agenda</li> <li>• February 16, 2022 Minutes</li> <li>• March 24, 2022 Minutes</li> <li>• FY22 Budget Updated with Funds Transfer</li> </ul>	Barry Anderson          Carrie Turnquist	<b>CEO:</b> I/D/A          <b>NWIWDB:</b> I/D/A
<b>2. Executive Committee</b> <ul style="list-style-type: none"> <li>• Board Member Updates               <ul style="list-style-type: none"> <li>○ Recognition of Former Board Member- Gregory VerSteege, Steve McCauley</li> <li>○ Introduction of New Board Members- Jim Keck and Katrina Williams</li> </ul> </li> <li>• Corrective Action Plan (CAP) Review</li>   <li>• Contracts Ending 6/30/2022</li> </ul>	Carrie Turnquist       Heather Garcia/ Shawn Fick   Carrie Turnquist/ Heather Garcia	I/D       I/D

<ul style="list-style-type: none"> <li>○ Consider Action to Affirm the Executive Committees Decision to not Extend the Title I Service Provider Contract with Goodwill of the Great Plains Beyond 6/30/2022.</li> <li>○ Consider Action to Extend the One-Stop Operator Contract with State Public Policy Group (SPPG) through 6/30/2023. <ul style="list-style-type: none"> <li>▪ OSO Semi Annual Review</li> <li>▪ OSO Job Duties</li> </ul> </li> <li>○ CEO Review and Possible Action Regarding the NWIWDB Adult, Dislocated Worker, and Youth Service Provider Contract and One-Stop Operator Contract Actions.</li> <li>• Review Board Support Recommendation with Possible Action <ul style="list-style-type: none"> <li>○ Executive Director Job Description</li> </ul> </li> <li>• FY23 Draft Budget</li> <li>• Financial Reports <ul style="list-style-type: none"> <li>○ Goodwill of the Great Plains</li> <li>○ NWIWDB</li> </ul> </li> </ul>	<p>Barry Anderson</p> <p>Carrie Turnquist/ Heather Garcia</p> <p>Heather Garcia</p> <p>Shawn Fick Heather Garcia</p>	<p><b>NWIWDB:</b> I/D/A</p> <p><b>NWIWDB:</b> I/D/A</p> <p><b>CEO:</b> I/D/A</p> <p><b>NWIWDB:</b> I/D/A</p> <p><b>NWIWDB:</b> I/D/A</p> <p>I/D</p>
<p><b>3. Northwest Iowa Local Plan</b></p>	<p>All</p>	<p><b>NWIWDB:</b> I/D/A</p> <p><b>CEO:</b> I/D/A</p>
<p><b>4. Title I Policies</b></p> <ul style="list-style-type: none"> <li>• Review Proposed Policy Changes with Possible Action</li> <li>• Ticket to Work Fund Request Policy with Possible Action</li> </ul>	<p>Heather Garcia</p>	<p><b>NWIWDB:</b> I/D/A</p> <p><b>NWIWDB:</b> I/D/A</p>
<p><b>5. Disability Access Committee</b></p> <ul style="list-style-type: none"> <li>• DAC Report</li> </ul>	<p>Lori Kolbeck</p>	<p>I/D</p>
<p><b>6. One-Stop Operator</b></p> <ul style="list-style-type: none"> <li>• OSO Report</li> </ul>	<p>Bri Steirer/Core Partners</p>	<p>I/D</p>
<p><b>7. Next Steps</b></p> <ul style="list-style-type: none"> <li>• NAWB Forum- update from attendees</li> <li>• PY21/FY22 Monitoring- update (State and DOL)</li> <li>• Statewide Board Training- June 9<sup>th</sup>- 10 a.m.-5 p.m. in Marshalltown</li> <li>• Equal Opportunity Officer- update</li> <li>• Next Meeting- August 17, 2022 (TBD)</li> </ul>	<p>Heather Garcia</p>	<p>I/D</p>
<p><b>8. Announcements</b></p>	<p>All</p>	<p>I/D</p>
<p><b>9. Adjournment</b></p>	<p>Barry Anderson</p> <p>Carrie Turnquist</p>	<p><b>CEO:</b> I/D/A</p> <p><b>NWIWDB:</b> I/D/A</p>