

ECIWDB and East Central Iowa CEOs

QUARTERLY BOARD MEETING

Thursday, May 26, 2022

10:00 a.m. – 12:00 p.m.

In-Person or via Zoom:

In-Person: Kirkwood Community College – Jones County Regional Center (Room 222)

220 Welter Drive, Monticello, IA

OR Zoom

MINUTES

Agenda Item	Person Responsible	Status
Welcome and Call to Order <ul style="list-style-type: none">Introduction of Members and Guests	Bob Yoder Stefanie Rupert	I
1. Consent Agenda <u>East Central CEOs</u> <ul style="list-style-type: none">May 26, 2022 AgendaUpdated FY22 Budget with Transfer of Funds <u>ECIWDB</u> <ul style="list-style-type: none">May 26, 2022 AgendaFebruary 24, 2022 MinutesUpdated FY22 Budget with Transfer of Funds	Bob Yoder Stefanie Rupert	CEO: I/D/A ECIWDB: I/D/A
Stefanie Rupert called the meeting to order at 8:00 a.m. East Central CEOs Attendance: Jon Bell, Pat Heiden, Joe Oswald, Alan Schumacher, Bob Yoder. East Central Iowa CEOs Absent: Gary Bierschenk, Ben Rogers. ECIWDB Attendance: Dustin Ashmore, Erica Bellach, Christopher Carr, Ashley Ferguson, Joseph Linn, Patrick Lyons, Holly Mateer, Scott Mather, Rick Moyle, Daniel Perez, Julie Perez, Terry Rhinehart, Stefanie Rupert, Mike Sadler II, Deborah Stradt Craig, Ana Stomp. ECIWDB Board Support: Heather Garcia, Johnna Forbes, Taylor Williams. Guests: Carla Andorf, Dan Grady, Jes Merino. <u>East Central Iowa CEOs:</u> Motion by Jon Bell, second by Pat Heiden to approve the May 26, 2022 Agenda and the Updated FY22 Budget with Transfer of Funds. Ayes: All. Motion carried. <u>ECIWDB:</u> Motion by Julie Perez, second by Ashley Ferguson to approve the May 26, 2022 Agenda, February 24, 2022 Minutes and the Updated FY22 Budget with Transfer of Funds. Ayes: All. Motion carried.		
2. New Member Update <ul style="list-style-type: none">Daniel PerezDustin Ashmore	Heather Garcia	I/D

7. Finance Committee Chair Nominations and Election	Stefanie Rupert	ECIWDB: I/D/A
<u>ECIWDB:</u> Motion by Julie Perez, second by Erica Bellach to nominate and elect Daniel Perez as the Finance Committee Chair. Ayes: All. Motion carried.		
8. Board Support <ul style="list-style-type: none"> Executive Director Job Description Temporary Contracting for Part-Time/Hourly Administrative Support 	Stefanie Rupert	ECIWDB: I/D/A I/D/A
<u>ECIWDB:</u> Motion by Terry Rhinehart, second by Julie Perez to approve the Executive Director job description with the addition of “other duties as assigned” to the document. Ayes: All. Motion carried.		
<u>ECIWDB:</u> Motion by Mike Sadler II, second by Erica Bellach to temporarily contract part-time/hourly Administrative Support with JnDForbes, LLC at \$32/hour on a month-to-month basis. Initial contract to be presented by 6/15/2022 to the Executive Committee for contract approval; Board Chair will review and approve monthly. Ayes: All. Motion carried.		
9. Draft Budgets <u>ECIWDB</u> <ul style="list-style-type: none"> ECIWDB FY23 Budget Title IB Service Provider FY23 Budget <u>East Central Iowa CEOs:</u> <ul style="list-style-type: none"> Possible Action to Affirm the ECIWDB FY23 Budget and Title IB Service Provider FY23 Budget. 	Heather Garcia Carla Andorf	ECIWDB: I/D/A I/D/A CEO: I/D/A
<u>ECIWDB:</u> Motion by Patrick Lyons, second by Mike Sadler II to approve the ECIWDB Draft FY23 Budget and the Title IB Service Provider FY23 Budget as presented. Ayes: All. Motion carried.		
<u>East Central Iowa CEOs:</u> Motion by Pat Heiden, second by Jon Bell to affirm ECIWDB Draft FY23 Budget and the Title IB Service Provider FY23 Budget. Ayes: All. Motion carried.		
10. ECIWDB Financial Reports <ul style="list-style-type: none"> ECIWDB Finance Report Kirkwood Financial Report – Title I 	Heather Garcia	I/D
11. Disability Access Committee	Holly Mateer/ Monica Brockway	I/D
12. Next Steps <ul style="list-style-type: none"> East Central Iowa PY21 Performance Report Monitoring Update (Federal and State) NAWB Forum Update from Attendees June 9, 2022 Local Board Training – Marshalltown, IA EO Officer August 25, 2022 Meeting Location (Benton County) 	Heather Garcia	I/D I/D I/D I/D I/D
13. Announcements	All	I/D

14. Adjournment	Bob Yoder Stefanie Rupert	CEO: I/D/A ECIWDB: I/D/A
<p><u>ECIWDB:</u> Motion by Scott Mather, second by Mike Sadler II to adjourn the meeting. Ayes: All. Motion carried.</p> <p><u>East Central Iowa CEOs:</u> CEO Joe Oswald adjourned the meeting.</p> <p>Meeting adjourned at 12:14 p.m.</p>		