

# Northeast Iowa Workforce Development Board

## Executive Committee Meeting

Wednesday, April 6, 2022 8:00 a.m.-9:00 a.m.

Join Zoom Meeting:

<https://us06web.zoom.us/j/85845488557?pwd=dkhOaDQwc0hQWlpRcGNuMGcrTlJ3Zz09>

Or Dial: 1.312.626.6799

Meeting ID: 858 4548 8557

Passcode: 468369

### Minutes

Agenda Item	Person(s) Responsible	Status
<b>Welcome and Call to Order</b> <i>Meeting was called to order at 7:58 a.m.</i> <b>Executive Committee Members Present:</b> Jennifer Breister, Brian Warner, Katrina Moore, Andrew Morse, Steve Abbott <b>Members Absent:</b> <b>NEIWDB Staff:</b> Heather Garcia, Taylor Williams	Jennifer Breister	I
<b>1. Consent Agenda</b> <ul style="list-style-type: none"><li>April 6, 2022 Agenda</li><li>March 2, 2022 Minutes</li></ul>	Jennifer Breister	I/D/A
<b>Motion</b> by Steve Abbott, <b>second</b> by Katrina Moore to approve the April 6, 2022 Agenda and the March 2, 2022 Minutes. <b>Ayes:</b> All. <b>Motion carried.</b>		
<b>2. Ticket-To-Work Recommendation</b>	Andrew Morse/Heather Garcia	I/D/A
<b>Motion</b> by Brian Warner, <b>second</b> by Katrina Moore to pulling back the funds from UERPC and Planning and Operations Committee will define a process to utilize those funds. <b>Ayes:</b> All. <b>Motion carried.</b>		
<b>3. Consider Recommendations for Full Board: Contracts Ending 6/30/2022</b> <ul style="list-style-type: none"><li><b>Review Adult/Dislocated Worker Service Provider Contract with Goodwill of Northeast Iowa</b></li><li><b>Review Youth/Young Adult Service Provider Contract with Goodwill of Northeast Iowa</b></li><li><b>Review One-Stop Operator Contract with SPPG</b></li></ul>	Heather Garcia	I/D/A I/D/A I/D/A
<b>Motion</b> by Steve Abbott, <b>second</b> by Brian Warner to recommend extending the Adult, Dislocated Worker, and Youth Contracts to Goodwill of Northeast Iowa for a year. <b>Ayes:</b> All. <b>Motion carried.</b>		
<b>Motion</b> by Andrew Morse, <b>second</b> by Katrina Moore to recommend extending the One-Stop Operator Contract to SPPG for another year. <b>Ayes:</b> All. <b>Motion carried.</b>		
<b>4. Northeast Iowa Local Area Equal Opportunity Officer</b>	Heather Garcia	I/D/A

<ul style="list-style-type: none"> <li>• <b>Consider Roles/Candidates to Serve as EO Officer</b></li> </ul>		
<p><b>Motion</b> by Steve Abbott, <b>second</b> by Katrina Moore to recommend sending to Planning and Operations Committee to review and make a recommendation once more guidance has been received by the State. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<p><b>5. NEIWDB Vice Chair</b></p>	Jennifer Breister	I/D
<p><b>6. Board Support</b></p> <ul style="list-style-type: none"> <li>• <b>Review Northeast Iowa Executive Director Job Description</b></li> <li>• <b>Review Options for Board Support Services</b></li> </ul>	Heather Garcia	I/D/A I/D/A
<p><b>Motion</b> by Katrina Moore, <b>second</b> by Steve Abbott to recommend full board consider action to approve the job description as presented and to contract board support with DTW Business Solutions through the interim until the position is filled. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<p><b>7. Adjournment</b></p>	Jennifer Breister	I/D/A
<p><b>Motion</b> by Steve Abbott, <b>second</b> by Katrina Moore to adjourn the meeting. <b>Ayes:</b> All. <b>Motion carried.</b></p> <p><i>Meeting was adjourned at 9:10 a.m.</i></p>		

Meeting Minutes by Heather Garcia, Board Executive Director