

**Northwest Iowa**  
**Disability Access Committee Meeting**  
**April 19, 2022– 8:30 to 9:30am (Zoom)**

**MINUTES**

Agenda Item	Person Responsible	Status
<p>Lori Kolbeck called the meeting to order at 8:32 am</p> <p><b>Attendance:</b> Lori Kolbeck, Brittney Gutzmann, Shawn Fick, Carly Caravan, Staci Kleinhesselink, Rhonda Jagger-Pippy</p> <p><b>Not in Attendance:</b> Gloria Graves, Melissa Loehr, Toni Tewes, Erin Pingel, Heather Warren</p> <p><b>Guests:</b> None</p>	Lori Kolbeck	I/D
<p>Approval:</p> <ul style="list-style-type: none"> <li>• 04/19/2022 Agenda</li> <li>• 12/21/2021 Minutes</li> </ul>	Lori Kolbeck	I/D/A
<p><b>Motion</b> by Brittney Gutzmann to approve the 04/19/22 agenda, <b>second</b> by Staci Kleinhesselink <b>Ayes:</b> All. <b>Motion carried.</b></p> <p><b>Change to draft minutes requested. Motion</b> by Shawn Fick to approve the 12/21/21 minutes with suggested change, <b>second</b> by Rhonda Jagger Pippy. <b>Ayes:</b> All. <b>Motion Carried.</b></p>		
<p>Membership- Kara Bartholomew request to be removed from committee. Rose Postma no longer in position. Ask core partners and board about filling with Title 2 or community college staff.</p>	All	I/D
<p>Physical /Program Accessibility- Lori Kolbeck and Carly Caravan will schedule a time to complete an updated study in June. IDB assistance will be requested. Will ask IDB to review computers and technology while on site. Carly Caravan will send out self evaluation and accessibility forms completed for monitoring. Committee to discuss at July meeting.</p>	All	I/D
<p>Training- Will do survey to assess staff needs.</p>	All	I/D
<p>Announcements</p> <p>IVRS hiring for ASL counselor based in Denison to cover North Central and Northwest Iowa. Val Morton resigned as BSR for IowaWORKS.</p>	All	I/D
<p>Next Meeting:</p> <ul style="list-style-type: none"> <li>• Next Meeting 7/19/22 at 1:30 via zoom.</li> </ul>	Lori Kolbeck	I/D
<p>Wrap Up and Adjourn</p>	Lori Kolbeck	I/D/A
<p><b>Motion</b> by Staci Kleinhesselink to adjourn meeting, <b>second</b> by Brittney Gutzmann. <b>Ayes:</b> All. <b>Motion carried.</b></p>		

Meeting adjourned at 9:05 am