

Central Iowa Workforce Development Board  
 Central Iowa CEO Board  
 JOINT QUARTERLY BOARD MEETING  
 Thursday, August 11, 2022 – 8:00 a.m. to 10:00 a.m.



In-Person:     IBEW Local 347 Union Hall  
                           6809 Bellagio Ct.  
                           Ankeny, IA 50021

OR

Join by Zoom

## MINUTES

Agenda Item	Person Responsible	Status
<b>Welcome and Call to Order</b>  Steve Van Oort called the meeting to order at 8:00 a.m.	Steve Van Oort/ T. Waldmann-Williams	I
<b>1. Consent Agenda</b> <u>Central Iowa CEO Board</u> <ul style="list-style-type: none"> <li>• August 11, 2022 Agenda</li> <li>• May 12, 2022 Minutes</li> <li>• Amended CIWDB FY23 Budget</li> </ul> <u>CIWDB</u> <ul style="list-style-type: none"> <li>• August 11, 2022 Agenda</li> <li>• May 12, 2022 Minutes</li> <li>• Amended CIWDB FY23 Budget</li> </ul>	Steve Van Oort           T. Waldmann-Williams	CEO: I/D/A           CIWDB: I/D/A
<b>CEO Attendance:</b> Bill Zinnel, Doug Cupples, Heather Stancil Steve Van Oort, Lisa Heddens, Kisha Jahner. <b>CEO Absent:</b> Mark Hanson, Darren Heater.  <b>CIWDB Attendance:</b> Sara Bath, Kathleen Davis, Tom Leners, Marcanne Lynch, Paula Martinez, Robin Pfalzgraf, Michelle Siebert, Stacy Sime, Sonia Sledge, Eric Sundermeyer, Teri Vos, T Waldmann-Williams, Pat Wells. <b>CIWDB Absent:</b> Rob Denson, Tom Hayes, Ashley Johnson, Amy Landas, Jeff Vroman, Larry McBurney.  <b>Guests:</b> Teresa Hovell, Kyra Hawley, Heather Brooks, Cheryl Johnson, Paul LaMunyon, Ashley West.  <b>Board Support:</b> Heather Garcia, Eric Kress.  <u>CEOs:</u> Motion by Kisha Jahner, <b>second</b> by Doug Cupples to approve the August 11, 2022,		

Agenda, the May 12, 2022, Minutes and the CIWDB Budget. <b>Ayes: All. Motion carried.</b>  <u>CIWDB:</u> Motion by Paula Martinez, <b>second</b> by Stacy Sime to approve the August 11, 2022, Agenda, the May 12, 2022, Minutes and the CIWDB Budget. <b>Ayes: All. Motion carried.</b>		
<b>2. Executive Director Update</b>	T. Waldmann-Williams	I/D
<b>3. Board Member Updates</b> <ul style="list-style-type: none"> <li>• Recognition of Form Board Members <ul style="list-style-type: none"> <li>○ Jeff Vroman</li> <li>○ Larry McBurney</li> </ul> </li> </ul>		
<b>4. One-Stop Operator</b> <ul style="list-style-type: none"> <li>• OSO Report and Core Partner Updates</li> </ul>	Ashley West/ Core Partners	I/D
<b>5. One-Stop Certification</b> <ul style="list-style-type: none"> <li>• Review with possible action for Self-Assessment Team and Evaluation Team.</li> </ul>	Ashley West	<b>CIWDB</b> I/D/A <b>CEO:</b> I/D/A
<u>CIWDB:</u> <b>Motion</b> by Pat Wells, <b>second</b> by Marcanne Lynch to approve the Self-Assessment Team and Evaluation Team. <b>Ayes: All. Motion carried.</b>  <u>CEO's:</u> <b>Motion</b> by Bill Zinnel, <b>second</b> by Doug Cupples to approve the Self-Assessment Team and Evaluation Team. <b>Ayes: All. Motion carried.</b>		
<b>6. Proposed Travel Policy Change – Service Provider</b>	Heather Garcia	<b>CIWDB:</b> I/D/A
<u>CIWDB:</u> <b>Motion</b> by Paula Martinez, <b>second</b> by Pat Wells to approve the Proposed Travel Policy Change – Service Provider. <b>Ayes: All. Motion carried.</b>		
<b>7. Executive Committee</b> <u>CIWDB:</u> <ul style="list-style-type: none"> <li>• Strategic Plan/Local Plan Development</li> <li>• Monitoring <ul style="list-style-type: none"> <li>○ Local (Program &amp; Fiscal)</li> <li>○ State Fiscal Monitoring</li> <li>○ DOL</li> </ul> </li> </ul>	T. Waldmann-Williams	I/D
<b>8. Finance Committee</b> <ul style="list-style-type: none"> <li>• Financial Reports (June 2022) <ul style="list-style-type: none"> <li>○ CFI – Title I Programs</li> <li>○ CIWDB</li> <li>○ Ticket to Work</li> </ul> </li> </ul>	Stacy Sime	I/D
<b>9. Planning &amp; Operations</b> <ul style="list-style-type: none"> <li>• Planning &amp; Operations Chair Update</li> </ul>	T. Waldmann-Williams	<b>CIWDB:</b> I/D
<b>10. Youth Committee</b>	Paula Martinez	I/D

11. Disability Access Committee	Marcanne Lynch	CIWDB: I/D
12. Next Steps <ul style="list-style-type: none"> <li>• November 10, 2022 Meeting Location – TBD</li> <li>• EO Officer</li> </ul>	Heather Garcia	I/D I/D
13. Announcements	All	I/D
14. Adjournment	Steve Van Oort T. Waldmann-Williams	CEO: I/D/A CIWDB I/D/A
<p><u>CEOs:</u>  <b>Motion</b> by Bill Zinnel, <b>second</b> by Doug Cupples to adjourn the meeting. <b>Ayes:</b> All.  <b>Motion carried.</b></p> <p><u>CIWDB:</u>  <b>Motion</b> by Pat Wells, <b>second</b> by Marcanne Lynch to adjourn the meeting. <b>Ayes:</b> All. <b>Motion carried.</b></p> <p><b>Meeting adjourned at 10:04 a.m.</b></p>		