



**Southwest Iowa Local Workforce Development Board  
Finance Committee Minutes  
Wednesday May 18, 2022 at 12 pm via Zoom**

**Members Present:** Carol Smith, Chair, Katrina Fleharty, Lana McMann, Dan Christensen

Excused Absence: None

Board staff present: Michelle Wilson – Executive Director, Nicole Krause – Executive Assistant

- 1) Meeting was called to order at 12:10 by Chair Carol Smith.
- 2) Minutes: Dan moved to approve the April minutes; Lana seconded. Motion passed unanimously.
- 3) Agenda Approval: Dan moved to approve the agenda; Katrina seconded. Motion passed unanimously.
- 4) Monthly Financial Report: Dan moved to approve the April MATURA invoice; Lana seconded. Motion passed unanimously. Michelle mentioned that Matura is the invoice for the month with expenditures. Erica sends Fiscal Agent RC&D report which is a separate form. Whatever isn't spent after 2 years, goes back to state. Still spending old money and will have carryover as well.
- 5) Additional Business: Michelle stated that there are two pots of money that Mutura was clearing up. Rapid response was returned to IWD on April 28. Ticket to Work will be sent to fiscal agent by May 26. Dan asked about the fiscal agent contract. Michelle will pick it up tomorrow and will get signature. They were okay with the extra amount.
- 6) Establish Next Meeting: Next meeting will be Wednesday, June 22, 2022 at 12 pm via Zoom.
- 7) Public Comment: There was no public present.
- 8) Adjournment: Katrina moved to adjourn; Dan seconded. Motion passed unanimously. Meeting adjourned at 12:21 pm