

## Disability Access Committee Minutes

3/23/22

Meeting called to order at 11 am by Chair Sarah Baebler.

Members in attendance: Sarah Baebler-Hall, Billie Jo Greenwalt, Sally Rolf, Charla Schmid

Board staff present: Michelle Wilson

Introductions were made, as this is a newly-formed committee. New counselor with IVRS will be attending soon.

1. Minutes-there were no minutes to approve.
2. Agenda approval: Charla moved to approve agenda; Michelle seconded. Motion passed unanimously. Motion carried.
3. Committee Roles: Michelle reviewed DAC committee responsibilities
4. Action Items: Sarah discussed accessibility needs at local centers. Staff has received feedback from customers with disabilities that there was hesitancy to receive services at the center due to staff not having knowledge of accessibility programs, or lacking training.

Michelle and Sarah have reached out to the center manager regarding additional accommodations.

Sally will have an IVRS assistant housed at the center when the counselor is there. IVRS staff will be there all 5 days to assist with accessibility issues. Assistive technology will be key.

Sarah explained that many free software is available for many programs.

Cheat sheets creating for free programs can be provided/training by IDB/IVRS.

3 categories: Using computers, blind individuals can use screen magnifier. It's available free on all computers, as well as additional features like inverting colors (white lettering on a black background) or highlighting and reading specific passages; keyboard commands to navigate screen easier.

Screen reader: Navigate nonvisual; reads everything on the screen

CCTB: handheld or desktop; has a screen and magnifies; if pamphlet with information or job posting/application; can put it on the CCTB can enlarge it, read it.

Sarah recommended in-person training locally, working with staff to provide training.

Meeting in person on site at the center would be helpful. Group discussed the next meeting held at the center. Michelle to send a doodle poll for availability.

5. Ticket to Work: Michelle provided brief overview of TTW; both from job seeker side and Michelle.

Michelle to research necessary items to process TTW items for DAC.

Michelle to send along center accessibility report along with monitoring report once received.

Michelle to send doodle poll regarding next in-person meeting.

Motion to adjourn: Charla motioned; Billie Jo seconded. Motion

Meeting adjourned at 11:40 am.