

**Southwest Iowa Local Workforce Development Board
CEO Meeting Minutes May 9, 2022**

- 1) **Call to Order** – The meeting was called to order by CLEO Dan Christensen at 7:16 p.m.
- 2) **Roll Call** – CEOs Present; Dennis Brown, Dan Christensen, Merlin Dixon, Ron Landphair, Charla Schmid, Jerry Walker, Ron Fitzgerald, Dean Robins
Absent: None
Quorum: Yes
Board Staff present: Michelle Wilson, Nicole Krause
- 3) **Minutes** – Jerry made a motion to approve the January minutes with correcting Charla Schmid’s name, seconded by Dean. Motion passed unanimously.
- 4) **Agenda** – Charla made a motion to approve the agenda, seconded by Jerry. Motion passed unanimously.
- 5) **Budget** – Dean made a motion to approve the budget, seconded by Jerry. Will have meeting with RC&D to discuss the new contract including an extension. The Fiscal Agent contract is currently at \$700 per month and plan to offer an increase to \$900. Jerry made a motion to increase the Fiscal Agent contract to \$900 per month, seconded by Dennis. Motion passed unanimously. Jerry made a motion to approve the budget and expenditure report, seconded by Charla. Motion passed unanimously.
- 6) **Other Business** – Dean nominated Dennis Brown as Vice CLEO. Dean made a motion to cease, seconded by Brown. Motion passed unanimously.

The Board will need new nominations – Wayne is leaving, Don Keast resigned as a small business representative. Ron Landphair sent in list. The nomination need to be decision maker in business such as a manager or small business owner. Send nominations to Michelle. Keep in mind the gender balance and political affiliation and the 51% business members requirement. Certification will be in October. The Statewide Board Training in Marshalltown is June 9, 2022.
- 7) **Next Meeting** – After the Full Board meeting – Monday, July 11.
- 8) **Adjournment** – Jerry made a motion to adjourn the meeting, seconded by Merlin Dixon. Motion carried unanimously. Meeting adjourned at 7:30 pm.