



# SWDB Workforce Systems Committee

**Date: 7/29/22**

**Location: ZOOM**

## Minutes

Iowa Workforce Development Board Meeting

**Workforce Systems Committee**

July 29, 2022

10:00 am – 11:00 am

ZOOM

### Agenda item 1. Call to Order

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Chair Jack Hasken called to order the meeting of the System Committee (the Committee) on July 29, 2022, at approximately 10 am via ZOOM.

### Agenda item 2. Roll Call

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#### Members in Attendance

1. Jack Hasken, Chair
2. Kelly Barrick

#### Members Absent:

1. Jayson Henry

#### Other Attendees:

1. Michelle McNertney
2. Wendy Greenman

Michelle McNertney called roll and advised Chair Hasken that quorum was established.

### Agenda item 3. Approval of Agenda

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Chair Hasken called the next order of business which was the approval of the meeting Agenda for July 29, 2022. The agenda was emailed to the Members of the Committee.

- **ACTION ITEM:** Motion to Approve the Agenda for 7/29/22.

Kelly Barrick motioned to approve the agenda and Jack Hasken seconded the motion. Members of the Committee in attendance voted on the motions by voice vote, which carried unanimously.

#### Agenda item 4. Discussion on purpose of Workforce Development Systems Committee and review of potential projects/focus areas for the committee.

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Chairman Hasken discussed the need of the SWDB to get involved to help the workforce system. The committee discussed several topics related to the statewide workforce system and decided the best place to start would be to begin to understand the performance data of the system from all core partners. This includes requiring the core partner agencies to share quarterly WIOA performance data and customer satisfaction data. It was decided to start by having this Committee receive and review the data and then have it presented to the full board for all board members to understand the data and the impact of the system. Committee Member Barrick asked if all the information is similar; Ms. McNertney and Ms. Greenman explained the key performance measures to the committee. The consensus of the committee was that they don't know exactly what data is currently collected by each agency. For now, the committee will focus on what information/data is being collected and what program results are; down the road, the committee could work to standardize and establish easy to use reports (for example, a red/yellow/green light on meeting goals.) The committee is also clear that gathering the data is not to grade or judge the programs or agencies but to ensure the system is customer centered and focused on improving services.

#### Agenda item 5. Discussion on additional members for committee and coordination with Iowa WIOA Core Partner Working Group.

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The committee addressed the need for some additional members, Chairman Hasken will reach out to other business members of the board to add a few members. The Committee will also ask the State WIOA Core Partner Working Group and agency leadership that serve as board members to participate from time to time as discussion topics warrant.

#### Agenda item 6. Discussion on schedule of future Systems Committee meetings and tasks.

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Future meetings will be scheduled monthly for 1 hour to get the committee work off the ground.

#### Agenda Item 7. Adjournment.

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- ACTION ITEM: Motion to Adjourn.

Kelly Barrick motioned to adjourn the meeting and Jack Hasken seconded the motion. Members of the Committee in attendance voted on the motions by voice vote, which carried unanimously.

Chair Hasken adjourned the meeting of the Board at 10:24 am.