

Northeast Iowa Workforce Development Board

Executive Committee Meeting

Monday, October 3, 2022 1:00 p.m.-2:00 p.m.

Join Zoom Meeting:

<https://us06web.zoom.us/j/86703765786?pwd=V3lOU1RZQktsVmNYWmt2WWJYeElhZz09>

Or Dial: 1.312.626.6799

Meeting ID: 867 0376 5786

Passcode: 904551

Minutes

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order Jennifer Breister called the meeting to order at 1:02 p.m. Attendance: Steve Abbott, Jennifer Breister, Brian Warner, Amber Youngblut. Absent: Katrina Moore Guests: Kassie Ruth	Jennifer Breister	I
1. Consent Agenda <ul style="list-style-type: none">October 3, 2022 AgendaJuly 14, 2022 Minutes	Jennifer Breister	I/D/A
Motion by Brian Warner, second by Amber Youngblut to approve the October 3, 2022 Agenda and the July 14, 2022 Minutes. Ayes: All. Motion carried.		
2. Review Executive Director Applicants with Possible Action	Jennifer Breister	I/D/A
No action at this time. Executive Committee will contact the top three applicants and interview next week at the earliest.		
3. Review Temporary Contracting for Part-Time/Hourly Administrative Support with Possible Action	Jennifer Breister	I/D/A
Motion by Amber Youngblut, second by Brian Warner to approve the temporary contract for part-time/hourly administrative support with JnDForbes LLC monthly. Contract will be reviewed once Executive Director is hired. Ayes: All. Motion carried.		
4. Review Employer of Record with Possible Action	Jennifer Breister	I/D/A
Motion by Steve Abbott, second by Amber Youngblut to recommend Central Iowa Juvenile Detention Center (CIJDC) as the Employer of Record to the full board for approval. Ayes: All. Motion carried.		
5. Next Steps <ul style="list-style-type: none">Executive Committee Meeting Schedule with Possible Action	Jennifer Breister	I/D/A
No action at this time. Add to next agenda.		
6. Adjournment	Jennifer Breister	I/D/A

Motion by Steve Abbott, **second** by Brian Warner to adjourn the meeting.

Ayes: All. **Motion carried.**

Meeting was adjourned at 1:46 p.m.

Meeting Minutes by Taylor Williams, Board Staff