

Northeast Iowa Workforce Development Board and

Northeast Iowa CEO Board

JOINT QUARTERLY MEETING

Thursday, July 28, 2022 10:00 a.m. -12:00 p.m.

In person:

Buchanan County Public Health Building
1413 1st Street West
Independence, Iowa 50644

OR

Join by Zoom:

<https://us06web.zoom.us/j/85264846269?pwd=M3V5d0FMZlFEU21VY2FzdDh2K0VCZz09>

Or Dial: 1.312.626.6799

Meeting ID: 852 6484 6269

Passcode: 944201

Minutes

Agenda Item	Person(s) Responsible	Status
<p>Welcome and Call to Order</p> <ul style="list-style-type: none">Introduction of Members and Guests <p><i>John Beard called the meeting to order at 10:02 a.m.</i></p> <p>CEOs Present: Daniel Byrnes, Linda Laylin, Clayton Ohrt, Jason Byrne, Harley Pothoff, Roy Schwickerath, Gary McVicker, Heidi Nederhoff, Sis Grieman, Mark Hendrickson, John Beard, Mark Smeby</p> <p>CEOs Absent: Ken Kammeyer, Greg Barnett, Tim Latham, Steve Doepke, Pete Buschman, Marty Stanbrough, Dean Eastman, Susan Smith</p> <p>NEIWDB Members Present: Katrina Moore, Chelsy Snyder Anderson, Steve Abbott, Jamie Benson, Ethan DeWall, Jennifer Briester, Nicolas Hockenberry, Kyle Clabby-Kane, John Deeryberry, Brian Warner, Joleen Jansen, Andrew Morse, Jennalee Pedretti, Rhea Pierce, Amber Youngblut</p> <p>NEIWDB Members Absent: Gisella Aitken-Shadle, Eric Branson, Chuck Kacher, Jayme Kluesner, Matthew Mason, Thomas Townsend</p> <p>NEIWDB Staff: Taylor Williams, Heather Garcia, Johnna Forbes</p> <p>Guests: Ashley West, Emily Smith, Sadie Lonning, Marla Loecke, Quentin Hart</p>	John Beard/Jennifer Breister	I
<p>1. Consent Agenda</p> <p><u>Northeast Iowa CEO Board</u></p> <ul style="list-style-type: none">July 28, 2022 Agenda		

<ul style="list-style-type: none"> April 28, 2022 Minutes <p><u>NEIWDB</u></p> <ul style="list-style-type: none"> July 28, 2022 Agenda April 28, 2022 Minutes 	<p>John Beard</p> <p>Jennifer Breister</p>	<p>CEO: I/D/A</p> <p>NEIWDB: I/D/A</p>
<p>CEO: Motion by Roy Schwickerath, second by Harley Pothoff to approve the July 28, 2022 Agenda, and the April 28, 2022 Minutes. Ayes: All. Motion carried.</p> <p>NEIWDB: Motion by Joleen Jansen, second by Rhea Pierce to approve the July 28, 2022 Agenda, and the April 28, 2022 Minutes. Ayes: All. Motion carried.</p>		
<p>2. One-Stop Operator</p> <ul style="list-style-type: none"> OSO Report 	<p>Ashley West</p>	<p>I/D</p>
<p>3. One-Stop Certification</p> <ul style="list-style-type: none"> Northeast Iowa One-Stop Certification Advisory Group Northeast Iowa One-Stop Certification Proposed Teams with Possible Action 	<p>Taylor Williams/ Ashley West</p>	<p>NEIWDB: I/D</p> <p>NEIWDB: I/D/A</p> <p>CEO: I/D/A</p>
<p>CEO: Motion by Dan Byrnes, second by Jason Byrne to approve the proposed one-stop certification teams as presented. Ayes: All. Motion carried.</p> <p>NEIWDB: Motion by Andrew Morse, second by Steve Abbott to approve the proposed one-stop certification teams as presented. Ayes: All. Motion carried.</p>		
<p>4. Shared Liability Agreement</p> <ul style="list-style-type: none"> DOL Monitoring Report Finding #3 Revised Shared Liability Agreement Draft 	<p>Taylor Williams</p>	<p>CEO: I/D</p>
<p>5. Executive Committee</p> <ul style="list-style-type: none"> Board Member Update <ul style="list-style-type: none"> Recognition of Former Board Member- Hunter Callanan Introduction of New Board Member- Nicolas Hockenberry Northeast Iowa Executive Director Update 	<p>Jennifer Breister</p> <p>Jennifer Breister</p>	<p>I/D</p> <p>I/D</p>
<p>6. Finance Committee</p> <ul style="list-style-type: none"> Amended FY23 NEIWDB Budget Financial Reports <ul style="list-style-type: none"> NEIWDB Goodwill of Northeast Iowa- Title I Programs 	<p>Steve Abbott</p> <p>Steve Abbott</p>	<p>NEIWDB: I/D/A</p> <p>CEO: I/D/A</p> <p>I/D</p>
<p>FY23 Budget:</p> <p>CEO: Motion by Gary McVicker, second by Dan Byrnes to approve the amended FY23 budget as presented. Ayes: All. Motion carried.</p> <p>NEIWDB: Motion by Andrew Morse, second by Nicolas Hockenberry to approve the amended FY23 budget as presented. Ayes: All. Motion carried.</p>		

7. Planning & Operations Committee <ul style="list-style-type: none"> Review Ticket-To-Work Fund Request Policy with Possible Action Review Youth Incentive and Stipend Policy with Possible Action 	Andrew Morse	NEIWDB: I/D/A NEIWDB: I/D/A
Ticket-to-Work: NEIWDB: Motion by Amber Youngblut, second by Joleen Jansen to approve the Ticket-to-Work fund request policy as presented. Ayes: All. Motion carried. Youth Incentive and Stipend Policy: NEIWDB: Motion by Katrina Moore, second by Nicolas Hockenberry to approve the youth incentive and stipend policy as presented. Ayes: All. Motion carried.		
8. Youth Committee <ul style="list-style-type: none"> Finding Youth Future Youth Workshop 	Katrina Moore	I/D
9. Disability Access Committee	Brian Warner	I/D
10. Next Steps <ul style="list-style-type: none"> Local Plan PY21 Local Monitoring PY21/FY22 State Monitoring DOL Monitoring Report Equal Opportunity Officer- update Next Meeting October 27, 2022 10:00 a.m.-12:00 p.m. (location TBD) 	Taylor Williams	I/D I/D I/D I/D I/D I/D
11. Announcements	All	I/D
12. Adjournment	John Beard Jennifer Breister	CEO: I/D/A NEIWDB: I/D/A
CEOs: Motion by Dan Byrnes, second by Sis Grieman to adjourn the meeting. Ayes: All. Motion carried. NEIWDB: Motion by Steve Abbott, second by Andrew Morse to adjourn the meeting. Ayes: All. Motion carried. Meeting was adjourned at 11:21 a.m.		

Meeting minutes by Taylor Williams, Interim Board Executive Director