

**Finance Committee Meeting**  
**Thursday, December 15, 2022**  
**10:00 a.m. to 11:00 a.m.**



Join Zoom Meeting

<https://us02web.zoom.us/j/84330763277?pwd=dXM4MkFqaWZ4b2hpWEVIMUI5RFRkdz09>

Meeting ID: 843 3076 3277

Passcode: 725833

**AGENDA**

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>• Welcome and Check-In</li> </ul> Consent Agenda <ul style="list-style-type: none"> <li>• Approve 12/15/2022 Agenda</li> <li>• Approve 11/17/2022 Minutes</li> </ul>	Stacy Sime  Stacy Sime Stacy Sime	   I/D/A
Reports <ul style="list-style-type: none"> <li>• CIWDB Administrative Budget</li> <li>• Financial Report – CFI Title 1</li> </ul> Standing Items <ul style="list-style-type: none"> <li>• Approve November Reimbursement Request (attached)</li> <li>• Approve November Credit Card Invoice (attached)</li> <li>• Approve November Payroll – Employer of Record Invoice (attached)</li> <li>• Staff Time Allocation - November</li> </ul>	Eric Kress Cheryl Johnson  Stacy Sime Stacy Sime Stacy Sime Eric Kress	  I/D I/D  I/D/A I/D/A I/D/A I/D/A
Discussion/Work: <ul style="list-style-type: none"> <li>• Admin Budget Modification (see Narrative and Draft)               <ul style="list-style-type: none"> <li>• Carry Over Amounts – CFI Contract Modification</li> <li>• Strategic Planning Budget</li> <li>• Virtual Reality RFP Approval</li> </ul> </li> </ul> Local Recipient Update Policy Drafts <ul style="list-style-type: none"> <li>• Credit Card and Reimbursement</li> <li>• Time and Attendance</li> <li>• Procurement</li> <li>• Travel</li> </ul> Board Financial Monitoring	Stacy Sime Eric Kress Eric Kress Eric Kress Eric Kress  Eric Kress  Eric Kress	I/D/A I/D/A I/D/A I/D/A I/D  I/D  I/D
Wrap Up and Adjourn	Stacy Sime	I/D/A

Next Finance Committee Meeting: January 19, 2023 – 2:00pm

Mission – To build a quality workforce for today and tomorrow.