

Finance Committee Meeting

January 19, 2023

2:00 p.m. to 3:00 p.m.



Join Zoom Meeting

<https://us02web.zoom.us/j/89020448925?pwd=NFB0aFE2MTdUQjVYMIZPTGFaOEV4dz09>

Meeting ID: 890 2044 8925

Passcode: 594828

MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> Welcome and Check-In 	Stacy Sime	
Consent Agenda <ul style="list-style-type: none"> Approve 1/19/2023 Agenda Approve 12/15/2022 Minutes 	Stacy Sime Stacy Sime	I/D/A
<p>Stacy Sime called the meeting to order at 2:05 pm. Volunteer Attendance: Stacy Sime, Tom Leners, Michelle Seibert, and Amy Landas. Board Staff Attendance: Eric Kress, Others: Cheryl Johnson, CFI, Kassie Ruth, Fiscal Agent/CIJDC. Motion by Michelle, second by Amy to approve the 12/15/2022 Minutes and the 1/19/2023 Agenda Ayes: All. Motion carried</p>		
Reports <ul style="list-style-type: none"> CIWDB Administrative Budget Financial Report – CFI Title 1 Standing Items for Approval for December <ul style="list-style-type: none"> Staff Reimbursement Request (attached) Board Credit Card Invoice (attached) Board Staff Payroll – Employer of Record Invoice (attached) Staff Time Allocation – Program/Admin (attached) Garcia Professional Solutions Invoices – July – August 2022. 	Eric Kress Cheryl Johnson Stacy Sime Stacy Sime Stacy Sime Eric Kress Eric Kress	I/D I/D I/D/A I/D/A I/D/A I/D/A I/D/A
<p>Motion: by Tom, second by Michelle to approve all invoices as presented. Ayes: All. Motion carried</p>		
Discussion/Work: <ul style="list-style-type: none"> Policy Drafts to Present at February Board Meeting Strategic Planning Financial Approval Forum Training Expense Approval Ticket to Work Status Update <ul style="list-style-type: none"> CFI Employment Network Request for Support Status Board’s Employment Network Strategy Updates: <ul style="list-style-type: none"> WIOA Grant Local Recipient Update Board Financial Monitoring Plan 	Stacy Sime Stacy Sime Eric Kress Eric Kress Cheryl Johnson Heather Garcia Eric Kress Eric Kress/Kassie Ruth	I/D/A I/D/A I/D/A I/D I I

Mission – To build a quality workforce for today and tomorrow.

Motion: by Michelle, second by Amy to approve allocating \$30,000 of program funds to strategic planning. **Ayes:** All. **Motion carried.**

Motion: by Michelle, second by Amy to recommend financial policies presented to the full board. **Ayes:** All.

Motion carried

Wrap Up and Adjourn	Stacy Sime	I/D/A
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