



SWDB BOARD NOTES

Date: 7/27/22

Location: ZOOM

Minutes

Iowa Workforce Development Board Meeting

Youth Services Committee

July 27, 2022

9:00 am – 10:00 am

ZOOM

Agenda item 1. Call to Order

Chair Matthew Nicol called to order the meeting of the Youth Services Committee on July 27, 2022, at approximately 9:00 am via ZOOM.

Agenda item 2. Roll Call

Members in Attendance

1. Matthew Nicol, Chair
2. Teresa Hovell
3. Lucy Schneekloth
4. Mike McQuade
5. Ashley Kutmas
6. Sonia Sledge

Members Absent:

1. Rich Kacmarynski

Other Attendees:

1. Ashley Arnold
2. Shelly Evans

Shelly Evans called roll and advised Chair Nicol that quorum was established.

Agenda item 3. Approval of Agenda

Chair Nicol called the next order of business which was the approval of the meeting Agenda for July 27, 2022. The agenda was emailed to the Members of the Committee.

- ACTION ITEM: Motion to Approve the Agenda for 7/27/22.

Teresa motioned to approve the agenda and Sonia seconded the motion. Members of the Committee in attendance voted on the motions by voice vote, which carried unanimously.

Agenda item 4. Kickoff and Introductions

Chair Nicol kicked off the meeting. Each Committee member gave a brief background summary and shared their expectations, goals and strengths for this committee.

Agenda item 5. High level role of the Workforce Board

Chair Nicol overviewed the role of the Workforce Board and shared the vision and goals.

Agenda item 6. Overview of Youth Services Committee

Chair Nicol overviewed the role and purpose of the Youth Services Committee.

Agenda item 7. Labor Market Analytics

Chair Nicol previously indicated that Labor Market Information would be shared with this committee at a later date.

Agenda item 8. Review the challenges, begin to discuss prioritization of what to address first; gain buy-in from the group on what's being prioritized

Chair Nicol called the next order of business with a review of challenges and prioritization of issues related to outreach, recruitment, and business lead measures to be addressed first by this Committee.

Priority #1: Communication strategy around robust of educational opportunities and educating the students.

Agenda item 9. Discussion on schedule of future Youth Services Committee meetings and tasks

Discussion by the Committee members in attendance and agreement that future Youth Services Committee meetings would be held one (1) month in advance of all future State Workforce Development Board meetings.

Next steps identified are to establish a cadence to meet, and align some actionable items to address priority #1.

Agenda Item 10. Adjournment.

- ACTION ITEM: Motion to Adjourn.

Sonia Sledge motioned to approve the agenda and Mike McQuade seconded the motion. Members of the Committee in attendance voted on the motions by voice vote, which carried unanimously.

Chair Nicol adjourned the meeting of the Committee at 10:00 am.