

Northeast Iowa Workforce Development Board

Executive Committee Meeting

Friday, January 13, 2023 10:30 a.m.-11:30 a.m.

Join Zoom Meeting:

<https://us06web.zoom.us/j/88937801565?pwd=dXhoZmJSMVFqM1BUM0FDOVhaRzBUUT09>

Or Dial: 1.312.626.6799

Meeting ID: 889 3780 1565

Passcode: 123154

Minutes

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order Jennifer Breister called the meeting to order at 10:33 a.m. Present: Nicolas Hockenberry, Jennifer Breister, Katrina Moore, Brian Warner Absent: Steve Abbott, Amber Youngblut Board Staff: Taylor Williams Guests: Kassie Ruth, CIJDC	Jennifer Breister	I
1. Consent Agenda <ul style="list-style-type: none">January 13, 2023 AgendaDecember 5, 2022 Minutes	Jennifer Breister	I/D/A
Motion by Nic Hockenberry, second by Brian Warner to approve the January 13, 2023 Agenda and the December 5, 2022 Minutes. Ayes: All. Motion carried.		
2. Review Associate Director Applicants with Possible Action	Taylor Williams	I/D/A
Motion by Katrina Moore, second by Nic Hockenberry to approve to offer Erika Lippmann the Associate Director position. Ayes: All. Motion carried.		
3. Review Benefits Packages with Possible Action	Jennifer Breister/ Taylor Williams	I/D/A
Motion by Katrina Moore, second by Nic Hockenberry to approve to offer the Associate Director a salary of \$65,000 giving leverage to the Executive Director to negotiate up to \$70,000. Ayes: All. Motion carried. <i>*Note- Once the salary has been accepted by the candidate we will send to Tony Reed, CIJDC for writing up a benefits package to be approved at the Finance Committee next week.</i>		
4. One-Stop Operator Update	Taylor Williams	I/D
Taylor provided an update on the transition period between SPPG and next steps with the One-Stop Operator tasks.		
5. Select 2023 NAWB Forum Attendees	Taylor Williams	I/D/A
Motion by Nic Hockenberry, second by Brian Warner to approve up to two board members and board staff and see who is still interested in attending the NAWB Forum. Ayes: All. Motion carried.		

*Note- We will act on the NAWDP Annual Conference at a later date.		
6. Next Steps <ul style="list-style-type: none"> • Miller Results Group Technology Infrastructure- Update • DOL Monitoring Report- Finding #2- Update • Nominations/Elections • Northeast Iowa LWDB Recertification • Next Executive Committee Meeting February 6, 2023 at 11:00 a.m.- 12:00 p.m. • Next NEIWDB/CEO Joint Quarterly Meeting January 26, 2023 Mason City Iowa WORKS Office, Tour starting at 9:15 a.m. prior to meeting 	Jennifer Breister	I/D I/D I/D I/D I/D I/D
7. Adjournment	Jennifer Breister	I/D/A
Motion by Nic Hockberry, second by Brian Warner to adjourn the meeting. Ayes: All. Motion carried. Meeting was adjourned at 11:20 a.m.		

Minutes by Taylor Williams, Board Staff