

**Northeast Iowa Workforce Development Board
Executive Committee Meeting**

Tuesday, February 21, 2023
9:00 a.m. – 10:00 a.m.
Zoom Meeting

MINUTES

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order	Jennifer Breister	I
1. Consent Agenda <ul style="list-style-type: none"> • February 21, 2023 Agenda • January 13, 2023 Minutes 	Jennifer Breister	I/D/A
<p>Jennifer Breister called the meeting to order at 9:04 a.m.</p> <p>Attendance: Jennifer Breister, Nicolas Hockenberry, Katrina Moore, Brian Warner.</p> <p>Board Support: Taylor Williams, Erika Lippmann, Johnna Forbes.</p> <p>Motion by Katrina Moore, second by Nicolas Hockenberry to approve the February 21, 2023 Agenda and the January 13, 2023 Minutes. Ayes: All. Motion carried.</p>		
2. Review Nonprofit Corporation with Possible Action <ul style="list-style-type: none"> • Northeast Iowa Proposal for Nonprofit Corporation • Contract with Bolinger Solutions, Inc. • Bolinger Solutions, Inc. Invoice 	Taylor Williams	I/D/A
<p>Motion by Nicolas Hockenberry, second by Katrina Moore to move forward with the nonprofit status and accept the contract with Bolinger Solutions, Inc. to provide the services for the NEIWDB formation of a 501c3 nonprofit status. Ayes: All. Motion carried.</p>		
3. Select 2023 NAWDP Attendees	Taylor Williams	I/D/A
<p>Motion by Katrina Moore, second by Brian Warner to approve Jennifer Breister and Nicolas Hockenberry to attend the 2023 NAWDP Conference May 8 – 10, 2023. Ayes: All. Motion carried.</p>		
4. Next Steps <ul style="list-style-type: none"> • Next Executive Committee Meeting March 6, 2023 at 11:00 a.m. – 12:00 	Jennifer Breister	I/D
5. Adjournment	Jennifer Breister	I/D/A
<p>Motion by Nicolas Hockenberry, second by Katrina Moore Warner to adjourn the meeting. Ayes: All. Motion carried.</p> <p>Meeting adjourned at 9:25 a.m.</p>		

Minutes by Johnna Forbes – Board Consultant