

Finance Committee Meeting

February 16, 2023

2:00 p.m. to 3:00 p.m.



Join Zoom Meeting

<https://us02web.zoom.us/j/89020448925?pwd=NFB0aFE2MTdUQjVYMIZPTGFaOEV4dz09>

Meeting ID: 890 2044 8925

Passcode: 594828

MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> Welcome and Check-In 	Stacy Sime	
Consent Agenda <ul style="list-style-type: none"> Approve 2/16/2023 Agenda Approve 1/19/2022 Minutes 	Stacy Sime Stacy Sime	I/D/A
<p>Stacy Sime called the meeting to order at 2:05 pm. Volunteer Attendance: Stacy Sime, Tom Leners, and Michelle Seibert. Board Staff Attendance: Eric Kress, Others: Cheryl Johnson, CFI, Kassie Ruth, Fiscal Agent/CIJDC. Motion by Tom, second by Michelle to approve the 12/15/2022 Minutes and the 1/19/2023 Agenda Ayes: All. Motion carried</p>		
Reports <ul style="list-style-type: none"> CIWDB Administrative Budget Financial Report – CFI Title 1 Standing Items for Approval – January 2023 <ul style="list-style-type: none"> Board Credit Card Invoice (attached) Board Staff Payroll – Employer of Record Invoice (attached) Staff Time Allocation – Program/Admin (attached) 	Eric Kress/Kassie Ruth Cheryl Johnson Stacy Sime Stacy Sime Eric Kress	I/D I/D I/D/A I/D/A I/D/A
<p>Motion: by Tom, second by Michelle to approve invoices and payroll records as presented. Ayes: All. Motion carried</p>		
Discussion/Work: <ul style="list-style-type: none"> Year-End Forecasting and Goal Setting Review Policy Statement and Operating Standards Additional operating standards; budget variances Updates: <ul style="list-style-type: none"> WIOA Grant Local Recipient Update Board Financial Monitoring Plan Ticket to Work Committee 	Eric Kress Eric Kress Eric Kress Eric Kress/Kassie Ruth Eric Kress/Amy Landas	I/D I/D I/D I/D I/D
<p>Wrap Up and Adjourn</p> <p>Motion by Michelle, second by Tom to adjourn the meeting. Ayes: All. Motion Carried. The meeting adjourned at 3:02 pm.</p>		

Mission – To build a quality workforce for today and tomorrow.