

# Southwest Iowa Local Workforce Development Board

## Executive Committee Meeting Minutes - 11/16/22

Attendees: Jesse Bolinger, Amanda McVann, Katrina Fleharty, Daniel Ray Christensen, Jason Cook, Dennis Brown

### The agenda is as follows:

1. Call to Order
  - a. SO MOVED
2. Agenda Approval
  - a. SO MOVED
3. Approval of Minutes
  - a. SO MOVED
4. Old Business
  - a. One Stop Operator
    - i. Jesse: no updates; continued discussion
5. New Business
  - a. DOL Compliance
    - i. Jesse: notified two days ago of an audit by Department of Labor had 3 findings
      1. Will schedule meet with Jama Robinson tomorrow before notifying
      2. Findings:
        - a. Non-compliant MOU
          - i. Talked with Michelle Willson about this if this affects at the state-level
          - ii. Will meet with Jama to have a plan of corrective action
            1. Will start meeting with Dana afterwards
        - b. Low enrollment
        - c. Low expenditure
      3. More updates will come soon
    - ii. Daniel: this problem has been ongoing through Covid and should've been addressed
      1. Active recruitment, individual sign-ups,
    - iii. Jesse: the last few meetings together have shown concern; they aren't doing as much outreach as they should be
      1. Daniel: we put this on Executive Director, so looking forward to something being done about it
    - iv. Jesse: was the only one there at the Rapid Response training, no one from MATURA was there
      1. Growing concerns and questions, and now are moving forward
    - v. Katrina: weren't they supposed to be submitting quarterly updates? We had certain goals that they were supposed to fo
      1. Jesse: they were and it hasn't happened; the last requests for updates haven't been productive
        - a. If there have been reports, he hasn't received them

- b. Still digging through Michelle's files prior to his arrival into the role, and hasn't found them as of yet

6. Public Comment

7. Establish Next Meeting

- a. Are Wednesday mornings still the best?
  - i. Yes: Daniel, Dennis
    1. Daniel: votes for the 14th
  - ii. Jesse: will make work with the majority
    1. 21st is too close to Christmas
- b. Still 7:30 AM timeslot?
  - i. Yes: Katrina

8. Adjournment

- a. SO MOVED

Action Items:

- Upcoming meeting: Wednesday, December 14th @ 7:30 AM via Zoom
- Jesse will meet with Jama Robinson tomorrow, November 17th to discuss more about DOL Compliance