



**Southwest Iowa Local Workforce Development Board  
Operations Committee Meeting  
Friday, January 13, 2023 at 11:00 am-Via Zoom**

**The agenda is as follows:**

- 1) Call to Order
- 2) Approval of Minutes
- 3) Agenda Approval
- 4) One Stop Operator
- 5) Operations Committee Updates
- 6) Establish Next Meeting
- 7) Public Comment
- 8) Adjournment

Jesse Bolinger is inviting you to a scheduled Zoom meeting.

Topic: SWIAWDB Operations Committee

Time: Jan 13, 2023 11:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87051995028?pwd=VHREam9DYTJpdkNBSitKUXZkOUVjdz09>

Meeting ID: 870 5199 5028

Passcode: 651499

One tap mobile

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+1 669 900 6833 US (San Jose)

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## Operations Meeting Notes – 10/7/22

Attendees: Danna Buls, Amanda McVann, William Berning, Darla Helm, Jesse Bolinger

### Agenda:

- Call to Order
  - Motion to approve the minutes: SO MOVED
- Addition: Introduction of new staff member
  - Motion to approve the agenda with that addition: SO MOVED
  - Jesse: introduce Amanda McVann as new executive assistant
- Approval of Minutes
  - August
  - September
- Agenda Approval
- One Stop Operator
  - *Ashley is not here at this meeting*
  - WinTac proposal meeting next Monday with Core Partners
- Center accommodations related to the OneStop Certification process
  - Jesse: no updates
- Operations Committee Updates
  - Darla: table this agenda item as we are meeting separately as a committee with core partners which is meeting on Tuesday, October 11th
    - Get reports from each committee chair in preparation for that Board meeting
  - Jesse: Board meets on October 17th @ 6:30 PM which will provide updates for the group afterwards
  - Danna: no comment
  - William:
    - Disability Awareness Month
      - On **October 26th @ 11:30 AM – 1:30 PM**, they will be a virtual lunch and learn employment panel directed toward Youth followed by a discussion
        - Talking with employers who've made accommodations that have made a more inclusive atmosphere
        - Reached out to Sally yesterday and those who were a part of the planning committee; flier has been approved by Vogue Rehab; will email blast flier out on tuesday morning
        - Need to get more employers committed but there has been 1-2 confirmed businesses
        - How are you being inclusive? How are you making a welcoming environment? How are you making it better for everybody?
      - Target audience: CCI, HR, SHRM people
        - Youth was initially a target but it's hard because meeting is during the day/school hours

- WinTac
  - Darla: Is it exclusive to us? Or for the region?
    - Tried to follow up with Ashley on it and it appears to be all encompassing; covering the four areas that she is involved in
    - But does not know if it has been tailored down to each agency
  - Establish Next Meeting
    - Next meeting is on Friday, November 11th @ 11 AM
  - Public Comment
  - Adjournment
    - Motion to adjourn: SO MOVED

Action Items:

- Jesse will email Ashley to ask if he needs to attend next week Monday, October 10th OneStop Operator meeting
- William will have more information on Tuesday, October 11th on the employers
- Darla will send Jesse and email summary of what he needs to know prior to Board meeting
- Upcoming meetings:
  - Tuesday, October 11th is the next upcoming Core Partner meeting
  - November 11th @ 11 AM is next month's meeting