**Friday, January 27 at 11 am- Zoom**

**Attendees: Jesse Bolinger, Ronald Fitzgerald, Ann Schlapia, Mindy Stalker, Barb Sampson, Amy Stevens, Chloe Keefe**

**The agenda is as follows:**

1. Call to order: Jesse Bolinger
2. Approval of agenda
   1. Motion: with the addition of the appointment of a chairperson: SO MOVED
3. Approval of previous minutes (no minutes available)
   1. Jesse: We don't have them and they are not in my files; what happened at the last meeting’s minutes?
      1. Ann: we had a shared Google file that had the minutes in it
         1. Jesse: Who hosts that shared Drive? Michelle?
         2. Ann: I had it before Michelle did; I have meeting minutes from 2020 & 2021
         3. Jesse: Can I have them? (Ann: sure) I’ll review them after you send them, and I will get minutes from previous meeting as well as from today by our next meeting so we can approve both sets
4. NEW: Appoint a new chairperson
   1. Jesse: Do we have any volunteers?
      1. Mindy: I will passing this committee over to Chloe; our role was to provide support for our website, which falls under Chloe’s role - but I wouldn’t volunteer her because this is all new to her as well; we can provide updates but cannot serve as chairperson at this time
   2. Ronald: this was the first meeting that i’ve ever attended, so I’m new to this, too
   3. Mindy: there hasn’t been any consistency with this and so it might be hard to have a chair; I’m not sure if there’s a strong direction with this committee - is Jasela still on this committee?
      1. Jesse: I was concerned about that, too, but i want to build out that consistency because every committee has a chairperson; I have Jasela is still on this committee but I haven’t heard from her; we might have a restructure as well; I wanted to
   4. Barb: our new hire, Amy, is sitting beside me and is attending the meeting, too
   5. Jesse: let’s move without a chair and revisit this in our next meeting; let’s introduce Amy
      1. Amy: I’m the new employment specialist with MATURA and I’ve been in Creston, IA for almost 3 months now
5. Youth program updates
   1. Barb: we have been reaching out to the schools and doing outreach; we are scheduled in Orient and Macksburg in East Union to meet with the students and introduce them to our programs/activities and ways we can help them; we’ve increased our enrollment - we have 5 enrollments that are active; we have a new work experience provider that we’re meeting with in Rose Hill this week; we’re progressing in the right direction and getting a lot of outreach do, especially with our new fliers and informational packets
      1. Jesse: glad to hear you have an East Union connection as well; I also got put into contact with another East Union connection for you all
   2. Jesse: Ann what is your role with Southwestern and how are you fitting in with this committee?
      1. Ann: Southwestern is my fiscal agent and I’m through a grant with Iowa Intermediary Network (which was established through legislation to provide high-quality work-based learning opportunities for students across Iowa, especially my region 14) and Iowa Dept. of Education, which was transferred to IWFD and my contract ends in June
6. Committee activities
   1. Jesse: How often should we meet? Why did the committee quit meeting?
      1. Ann: I was appointed to be a part of the regional (now local) WFDB, so I was still asked to contribute to this youth standing committee and the goal was to meet quarterly, but there was no direction on what it was meeting about; the transition from regional to local WFDB was under Michelle from 2020-2021; I’ve been a chair, Kim Bishop has been a chair, and then Michelle took over
      2. Jesse: there is restructuring going on with the WFB; we did have realignment discussions but that will not be happening for us, sowe are pursuing other options and will affect a few things, but we still need to have the committee; I will reach out to a couple of other Directors and see what their committees are working with
      3. Jesse: What would be helpful to you all from the committee (MATURA, Southwestern)?
         1. Ann: to talk more about what our individual programs do that specifically targeting youth; to share broader knowledge across the region of available services
      4. Jesse: I’d like to establish another meeting - quarterly is fine; what works for everyone? Late February/early March?
         1. Ann: we always met before our local WFB meeting so we can have a report out to the larger group
            1. Jesse: Well, our Board just met and our next meeting will be to talk about some new policies, but I have no problem meeting before then; the next Board meeting is February 27th, so would it be possible to meet on the 20th at 11am?

Chloe, Amy, Barb: that works for us

Mindy, Ann: it’s President’s Day

* + - * 1. The 21st at 11am?

Barb, Amy, Ronald, Chloe: works for us

1. Adjournment
   1. SO MOVED

Action Items:

* ~~Ann will send Jesse an invite to the shared Google Drive folder from previous minutes from 2020 & 2021~~
* Jesse will send out meeting minutes from previous May 2022 meeting as well as today’s meeting
* Jesse will send out contact information for additional East Union connection
* Jesse will reach out and discuss with other groups, and then circle back with that information
* Jesse will get the Zoom for the next meeting