



**Planning and Operations Committee Meeting**  
**Friday, March 24, 2023**  
**8:00 a.m. to 9:00 a.m.**

**Minutes**

| Agenda Item  | Person Responsible  | Status                                 |
|--|---|--|
| Call to Order <ul style="list-style-type: none"> <li>• Welcome and Check-In</li> <li>• Consent Agenda</li> <li>1/27/2023 Agenda</li> <li>12/2/2023 Minutes</li> </ul>  | Sonia Sledge  | I/D/A                                  |
| <p><b>Meeting called to order by Sonia Sledge at 8:05 am.</b></p> <p><b>Attendance: Sara Bath, Sonia Sledge, Pat Wells, Matt Gaalaas, Mark Cooper.</b></p> <p><b>Service Provider: Cheryl Johnson Board Staff: Eric Kress. Guest: Janae Sikkink</b></p> <p><b>Motion by Mark Cooper, second by Pat Wells to approve the 3/24/2023 Agenda and the 1/27/2023 Minutes.</b></p> <p><b>Ayes: All. Motion carried.</b></p> |   |  |
| Board Program One-Stop Operations Updates <ul style="list-style-type: none"> <li>• <a href="#">One-Stop Operator Procurement Status</a></li> <li>• One-Stop Certification Status Update</li> <li>• NAWB Attendance</li> </ul> IowaWorks AJC Highlights<br>Title 1 Adult Program Updates <ul style="list-style-type: none"> <li>• Day to Day Operational Support</li> </ul>   | Eric Kress<br>Eric Kress<br>Eric/Sonia<br>Sara Bath<br>Cheryl and Heather<br>Eric Kress | I/D<br>I/D<br>I/D<br>I/D<br>I/D<br>I/D |
| Board Planning Updates <ul style="list-style-type: none"> <li>• Strategic Planning Status Update</li> <li>• Ticket to Work Focus Group Update</li> <li>• Upcoming Adult TA Fiscal Meeting;</li> </ul>  | Eric Kress<br>Sonia Sledge<br>Eric Kress  | I/D<br>I/D<br>I/D                      |
| Discussion <ul style="list-style-type: none"> <li>• IWD Title I Monitoring Report</li> <li>• Technology and Data Assessment</li> <li>• Performance Metrics</li> </ul>  | Eric Kress/Cheryl Johnson<br>Eric Kress<br>Eric Kress                                   | I/D<br>I/D<br>I/D                      |
| <p><b>Mark Cooper motioned for adjournment. Sara Bath seconded. Meeting adjourned at 9:05 am.</b></p>  |   |  |
| Wrap Up and Adjourn  | Sonia Sledge  | I/D/A                                  |

Next committee meeting: April 28, 2023  
 Next board meeting: May 11, 2023