

Northeast Iowa Workforce Development Board
Planning and Operations Committee Meeting
 Wednesday, March 8, 2023
 9:00 a.m. – 10:00 a.m.
 Zoom Meeting:

Minutes

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order	Nicolas Hockenberry	I
<p>Nicolas Hockenberry called the meeting to order at 9:01 a.m.</p> <p>Attendance: Donna Boss, Laurie Everhardt, Emily Hanson, Nicolas Hockenberry, Karla Organist.</p> <p>Board Support: Taylor Williams, Erika Lippmann, Johnna Forbes.</p> <p>Guests: Sadie Lonning.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • March 8, 2023 Agenda • February 8, 2023 Minutes 	Nicolas Hockenberry	I/D/A
<p>Motion by Donna Boss, second by Karla Organist to approve the March 8, 2023 Agenda and the February 8, 2023 Minutes. Ayes: All. Motion carried.</p>		
2. Northeast Iowa Local Policies and Procedures Changes/Updates <ul style="list-style-type: none"> • Changes/Updates <ul style="list-style-type: none"> ○ Individualized Career Services ○ Individual Training Accounts (ITA) ○ Occupational Training (OST) ○ Pre-Vocational Activities (PVA) ○ Supportive Services ○ Educational Assistance (EST) • Incumbent Worker Training (IWT) 	Taylor Williams	I/D/A
<p>Motion by Donna Boss, second by Laurie Everhardt to approve the Policy Changes/Updates as presented to the committee. Ayes: All. Motion carried.</p> <p>Motion by Karla Organist, second by Donna Boss to approve the Incumbent Worker Training (IWT) Policy as presented to the committee. Ayes: All. Motion carried.</p>		
3. One-Stop Certification Update	Taylor Williams	I/D
4. Business Engagement Division Updates <ul style="list-style-type: none"> • Meeting with Kathy Leggett • 100 Day Visits Contact Lists <ul style="list-style-type: none"> ○ Mason City ○ Waterloo 	Nic Hockenberry	I/D

<ul style="list-style-type: none"> ○ Dubuque/Decorah ● Realignment HSB 126 		
5. Infrastructure Funding Agreement (IFA)	Taylor Williams	I/D
6. PY22 Q2 Performance Outcomes	Taylor Williams	I/D
7. Next Steps <ul style="list-style-type: none"> ● PY22 Local Monitoring- March 6-March 24, 2023 ● PY22 State Monitoring- Onsite May 15-May 17, 2023 in Waterloo ● Next Meeting April 12, 2023 -- 9:00 – 10:00 a.m. 	Nicolas Hockenberry	I/D
8. Adjournment	Nicolas Hockenberry	I/D/A
Motion		

Minutes by Johnna Forbes, Board Staff