

Northeast Iowa Workforce Development Board and
Northeast Iowa CEO Board
JOINT QUARTERLY MEETING

Thursday, January 26, 2023

10:00 a.m. -12:00 p.m.

In person (Mason City *IowaWORKS*) and via Zoom

MINUTES

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order <ul style="list-style-type: none"> Introduction of New CEO and Board Members 	Heidi Nederhoff/Jennifer Breister	I
<p>Heidi Nederhoff and Jennifer Breister called the meeting to order at 10:07 a.m.</p> <p>CEO Attendance: Daniel Byrnes, Wayne Dralle, Lori Meachum Ginapp, Travis Suckow, Doug Reimer, Pete Buschman, Gary McVicker, Heidi Nederhoff, Sis Grieman, Mark Hendrickson, Susan Smith, Steve Kelsay, Mark Smeby.</p> <p>CEO Absent: Linda Laylin, Ken Kammeyer, Clayton Ohrt, Wayne Kenniker, Jeff Bunn, Mark Kuhn, Dean Eastman.</p> <p>NEIWDB Attendance: Jamie Benson, Eric Branson, Jennifer Breister, Laura Hildebaugh, Nicolas Hockenberry, Joleen Jansen, Chuck Kacher, Jayme Kluesner, Marla Loecke, Katrina Moore, Karla Organist, Jennalee Pedretti, Rhea Pierce, Chelsy Snyder Anderson, Thomas Townsend, Brian Warner, Amber Youngblut.</p> <p>NEIWDB Absent: Steve Abbott, John Derryberry, Ethan DeWall, Matthew Mason.</p>		
1. Consent Agenda <u>Northeast Iowa CEO Board</u> <ul style="list-style-type: none"> January 26, 2023 Agenda October 27, 2022 Minutes <u>NEIWDB</u> <ul style="list-style-type: none"> January 26, 2023 Agenda October 27, 2022 Minutes 	 Heidi Nederhoff Jennifer Breister	 CEO: I/D/A NEIWDB: I/D/A
<p><u>Northeast Iowa CEOs:</u> Motion by Mark Smeby, second by Mark Hendrickson to approve the January 26, 2023 Agenda and the October 27, 2023 Minutes. Ayes: All. Motion carried.</p> <p><u>NEIWDB:</u> Motion by Joleen Jansen, second by Rhea Pierce to approve the January 26, 2023 Agenda and the October 27, 2023 Minutes. Ayes: All. Motion carried.</p>		
2. Business Engagement Division	Kathy Leggett	I/D
3. Community Colleges <ul style="list-style-type: none"> Community College Report 	Patti Hanson	I/D
4. One-Stop Operator Update <ul style="list-style-type: none"> SPPG Termination Letter 	Taylor Williams	I/D

<ul style="list-style-type: none"> Core Partner Report 	Core Partners	I/D
<p>5. Nominations, Elections, and Committee Appointments <u>NEIWDB</u></p> <ul style="list-style-type: none"> NEIWDB Chair (must be a representative of Business) NEIWDB Vice Chair Finance Committee Chair Youth Committee Chair CEO Review of NEIWDB Election Results <p><u>CEO</u></p> <ul style="list-style-type: none"> Vice CLEO 1 Vice CLEO 2 	<p>Jennifer Breister</p> <p>Heidi Nederhoff</p> <p>Heidi Nederhoff</p>	<p>NEIWDB: I/D/A I/D/A I/D/A I/D/A</p> <p>CEO: I/D/A</p> <p>CEO: I/D/A I/D/A</p>
<p><u>NEIWDB:</u> Motion by Nicolas Hockenberry, second by Karla Organist to elect Jennifer Breister as the NEIWDB Chair and Amber Youngblut as the NEIWDB Vice Chair. Ayes: All. Motion carried.</p> <p>Finance Committee Chair: No Action.</p> <p>Motion by Amber Youngblut, second by Jamie Kleusner to elect Katrina Moore as the NEIWDB Youth Committee Chair. Ayes: All. Motion carried.</p> <p><u>Northeast Iowa CEOs:</u> Motion by Mark Smeby, second by Mark Hendrickson to affirm the NEIWDB elections. Ayes: All. Motion carried.</p> <p>Motion by Mark Smeby, second by Travis Suckow to elect Gary McVicker as Vice CLEO 1 and Sis Grieman as Vice CLEO 2 for the Northeast Iowa CEOs. Ayes: All. Motion carried.</p>		
<p>6. Local Recipient</p>	Taylor Williams	I/D
<p>7. Executive Committee</p> <ul style="list-style-type: none"> Northeast Iowa Associate Director Update with Possible Action Northeast Iowa MOU with Possible Action 	<p>Jennifer Breister</p> <p>Heidi Nederhoff</p> <p>Jennifer Breister</p> <p>Heidi Nederhoff</p>	<p>NEIWDB: I/D/A CEO: I/D/A</p> <p>NEIWDB: I/D/A CEO: I/D/A</p>
<p><u>NEIWDB:</u> Motion by Katrina Moore, second by Nicolas Hockenberry to approve the hiring of Erika Lippman as the Associate Director for the NEIWDB. Ayes: All. Motion carried.</p> <p><u>Northeast Iowa CEOs:</u> Motion by Gary McVicker, second by Pete Buschman to affirm selection of Erika Lippman as the Associate Director for the NEIWDB. Ayes: All. Motion carried.</p> <p><u>NEIWDB:</u> Motion by Chelsea Snyder Anderson, second by Amber Youngblut to approve the changes to the MOU per the DOL finding. Ayes: All. Motion carried.</p>		

Northeast Iowa CEOs:

Motion by Mark Smeby, **second** by Gary McVicker to affirm changes to the MOU per the DOL finding. **Ayes:** All. **Motion carried.**

8. Finance Committee <ul style="list-style-type: none">• FY23 NEIWDB Budget• Financial Reports<ul style="list-style-type: none">○ NEIWDB○ Goodwill of Northeast Iowa- Title I Programs○ CIJDC	Steve Abbott	NEIWDB: I/D I/D I/D I/D
9. Planning & Operations Committee <ul style="list-style-type: none">• Local Rapid Response Teams	Nic Hockenberry	I/D
10. Youth Committee	Katrina Moore/Emily Smith	I/D
11. Disability Access Committee	Brian Warner	I/D
12. Next Steps <ul style="list-style-type: none">• Recertification• PY21 Annual Report Narrative• Local Policies and Procedures• DOL Monitoring- Shared Liability Agreement- Finding #3• PY22 Local Monitoring• PY22 Monitoring- May 16-17, 2023 in Waterloo• Townhall Meeting Update• Next Meeting April 27, 2023 10:00 a.m.-12:00 p.m. in Dubuque, Tour starting at 9:20 a.m.	Taylor Williams	I/D I/D I/D I/D I/D I/D I/D I/D
13. Announcements	All	I/D
14. Adjournment	Heidi Nederhoff Jennifer Breister	CEO: I/D/A NEIWDB: I/D/A

Northeast Iowa CEOs:

Motion by Mark Hendrickson, **second** by Wayne Dralle to adjourn the meeting. **Ayes:** All. **Motion carried.**

NEIWDB:

Motion by Brian Warner, **second** by Joleen Jansen to adjourn the meeting. **Ayes:** All. **Motion carried.**

Meeting adjourned at 11:41 a.m.

Meeting Minutes by Johnna Forbes, Board Staff