

**Northeast Iowa Workforce Development Board
Executive Committee Meeting**

**Monday, April 3, 2023
11:00 a.m. – 12:00 p.m.
Zoom Meeting**

MINUTES

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order	Jennifer Breister	I
<p>Jennifer Breister called the meeting to order at 11:03 a.m.</p> <p>Attendance: Jennifer Breister, Nicolas Hockenberry, Katrina Moore, Brian Warner, Amber Youngblut. Board Support: Taylor Williams, Erika Lippmann, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • April 3, 2023 Agenda • March 6, 2023 Minutes 	Jennifer Breister	I/D/A
<p>Motion by Nicolas Hockenberry, second by Brian Warner to approve the April 3, 2023 Agenda and the March 6, 2023 Minutes. Ayes: All. Motion carried.</p>		
2. PY22 Local Monitoring Update	Taylor Williams	I/D
3. Policy Changes with Possible Action <ul style="list-style-type: none"> • Adult/Veteran Priority of Service • Underemployed Individual • Financial Assistance (FAS) 	Taylor Williams	I/D/A I/D/A I/D/A
<p>Motion by Nicolas Hockenberry, second by Amber Youngblut to approve the Adult/Veteran Priority of Services policy as presented. Ayes: All. Motion carried.</p> <p>Motion by Katrina Moore, second by Brian Warner to approve the Underemployed Individual policy as presented. Ayes: All. Motion carried.</p> <p>Financial Assistance: No Action.</p>		
4. Local Grant Recipient with Possible Action	Taylor Williams	I/D/A
<p>Local Grant Recipient. No Action.</p>		
5. 501c3 Nonprofit Corporation Status Update	Taylor Williams	I/D
6. Transfer Fund Request \$73,242.74 of FY22 Dislocated Worker Program Funds to FY22 Adult Program Funds	Jennifer Breister	I/D
7. Contracts Ending 6/30/2023 <ul style="list-style-type: none"> • Consider Action to Recommend to Full Board to Extend the Adult and Dislocated Worker Service Provider Contract with Goodwill of Northeast Iowa through 6/30/2024. 	Jennifer Breister	I/D/A

<ul style="list-style-type: none"> Consider Action to Recommend to Full Board to Extend the Youth Service Provider Contract with Goodwill of Northeast Iowa through 6/30/2024. 		I/D/A
Motion by Brian Warner, second by Amber Youngblut to recommend to the full board to extend the Adult and Dislocated Worker Service Provider contract and the Youth Service Provider contract with Goodwill through 6/30/2024. Ayes: All. Motion carried.		
8. Infrastructure Funding Agreement	Taylor Williams	I/D
9. One-Stop Operator RFP Language and Release Date with Possible Action	Taylor Williams	I/D/A
Motion by Nicolas Hockenberry, second by Amber Youngblut to approve the tentative timeline for the release of the RFP and the Executive Board will review all submitted proposals. Ayes: All. Motion carried.		
10. Next Steps <ul style="list-style-type: none"> EO Update House Study Bill 126 PY22 State Monitoring- Onsite May 15 – 17, 2023 in Waterloo DOL TAA Monitoring/Trade Program Update NAWDP 2023 Annual Conference May 8 – 10, 2023 in New Orleans, LA Next NEIWDB/CEO Joint Quarterly Meeting – April 27, 2023 at the Dubuque Iowa WORKS Office Next Executive Committee Meeting May 1, 2023 at 11:00 a.m. – 12:00 p.m. 	Jennifer Breister	I/D I/D I/D I/D I/D I/D
11. Adjournment	Jennifer Breister	I/D/A
Motion by Nicolas Hockenberry, second by Amber Youngblut to adjourn. Ayes: All. Motion carried.		
Meeting adjourned at 12:05 p.m.		

Minutes by Johnna Forbes, Board Consultant