

**Northeast Iowa Workforce Development Board
Planning and Operations Committee Meeting**

Wednesday, April 19, 2023

9:00 a.m. – 10:00 a.m.

Zoom Meeting:

MINUTES

| Agenda Item | Person(s) Responsible | Status |
|--|----------------------------------|----------------|
| Welcome and Call to Order <ul style="list-style-type: none"> • Introduction of New Member Tom Townsend | Nicolas Hockenberry | I |
| <p>Nicolas Hockenberry called the meeting to order at 9:01 a.m.</p> <p>Attendance: Donna Boss, Jennifer Breister, Laurie Everhardt, Nicolas Hockenberry, Tom Townsend. Absent: Emily Hanson, Karla Organist</p> <p>Board Support: Taylor Williams, Erika Lippmann, Johnna Forbes.</p> | | |
| 1. Consent Agenda <ul style="list-style-type: none"> • April 19, 2023 Agenda • March 8, 2023 Minutes | Nicolas Hockenberry | I/D/A |
| <p>Motion by Donna Boss, second by Laurie Everhardt to approve the April 19, 2023 Agenda and the March 8, 2023 Minutes. Ayes: All. Motion carried.</p> | | |
| 2. One-Stop Operator RFP Language with Possible Action | Taylor Williams | I/D/A |
| <p>Motion by Laurie Everhardt, second by Donna Boss to recommend approval to the full board the One-Stop Operator RFP language as presented with correction on page 13. Ayes: All. Motion carried.</p> | | |
| 3. Next Steps <ul style="list-style-type: none"> • NEIWDB/CEO Joint Quarterly Meeting April 27, 2023 10:00-12:00 in Dubuque • Next Meeting May 10, 2023 – 9:00 a.m. to 10:00 a.m. | Nicolas Hockenberry | I/D I/D |
| 4. Adjournment | Nicolas Hockenberry | I/D/A |
| <p>Motion by Donna Boss, second by Tom Townsend to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 9:33 a.m.</p> | | |

Minutes by Johnna Forbes, Board Consultant