



**IOWA** State Workforce  
Development Board



# Infrastructure Funding Agreement Consultation Session State Workforce Development Board

Thursday, June 1, 2023 – 12:00-1:00 p.m.

# WELCOME!

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## MEETING OBJECTIVES

- ✓ Consult with State Workforce Development Board on proposed Memorandum of Understanding Policy updates and support needs for the development of Infrastructure Funding Agreements and One-Stop Operating Budgets

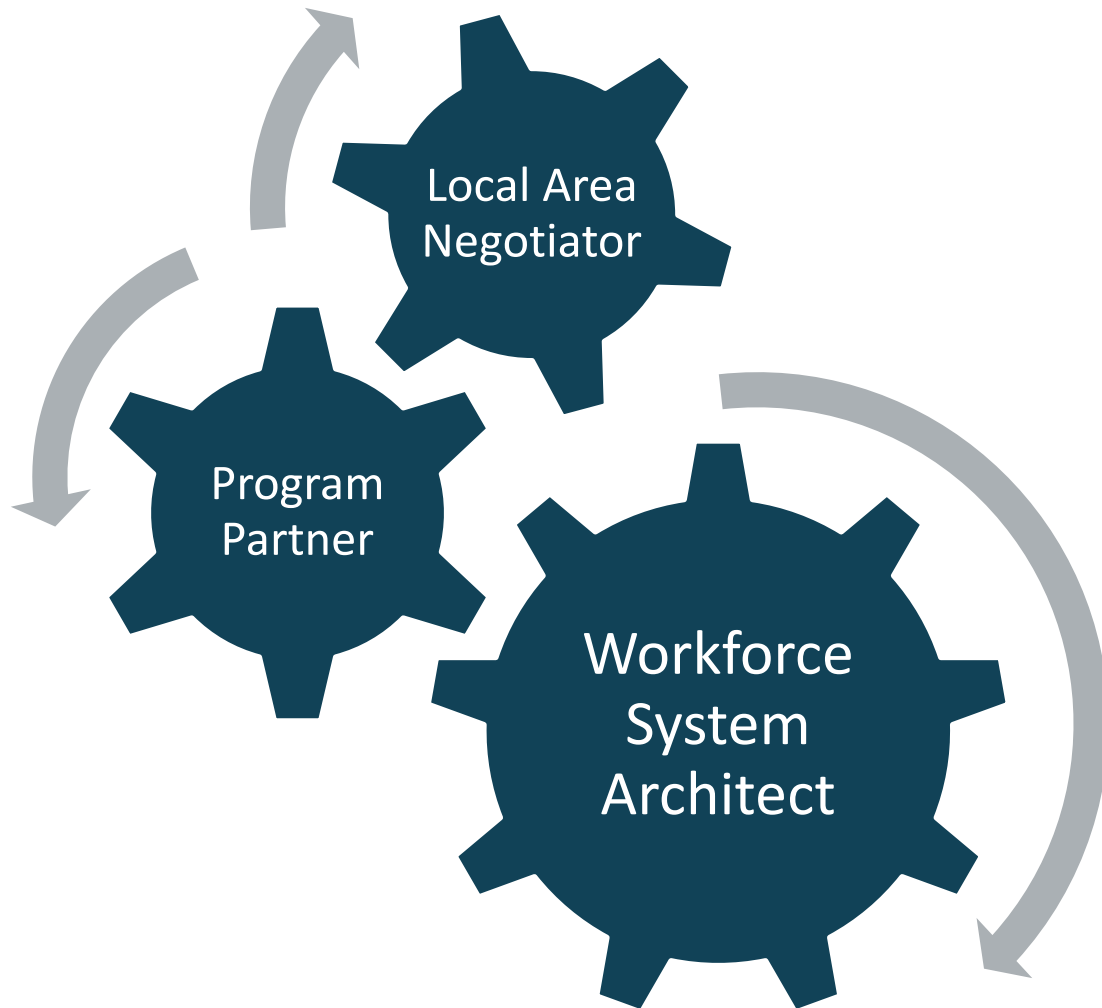
# AGENDA

- Welcome and Review of Meeting Agenda
- Context: WIOA MOU and IFA Requirements
- Progress to Date
- Draft MOU/IFA Policy Guidance Review
- Questions, Feedback, and Discussion
- Looking Ahead: Next Steps and Resource Development

# MEETING LOGISTICS

- We have dedicated a block of time today for questions, feedback, and discussion
- If you have any questions or comments before then, please share them in the chat and we will circle back!
- Some questions to be thinking about for our discussion:
  - What are your overarching questions?
  - As a State Board, what would you like to see from state partners in terms of support for local implementation of a locally-driven process?

# CUSTOMER-CENTERED SYSTEM PARTNERSHIP



- Shared goal of serving our Iowa customers by designing guidance for the system
- Developing state-level guidance and resources for local area implementation
- Maintain a system orientation

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# Setting the Context

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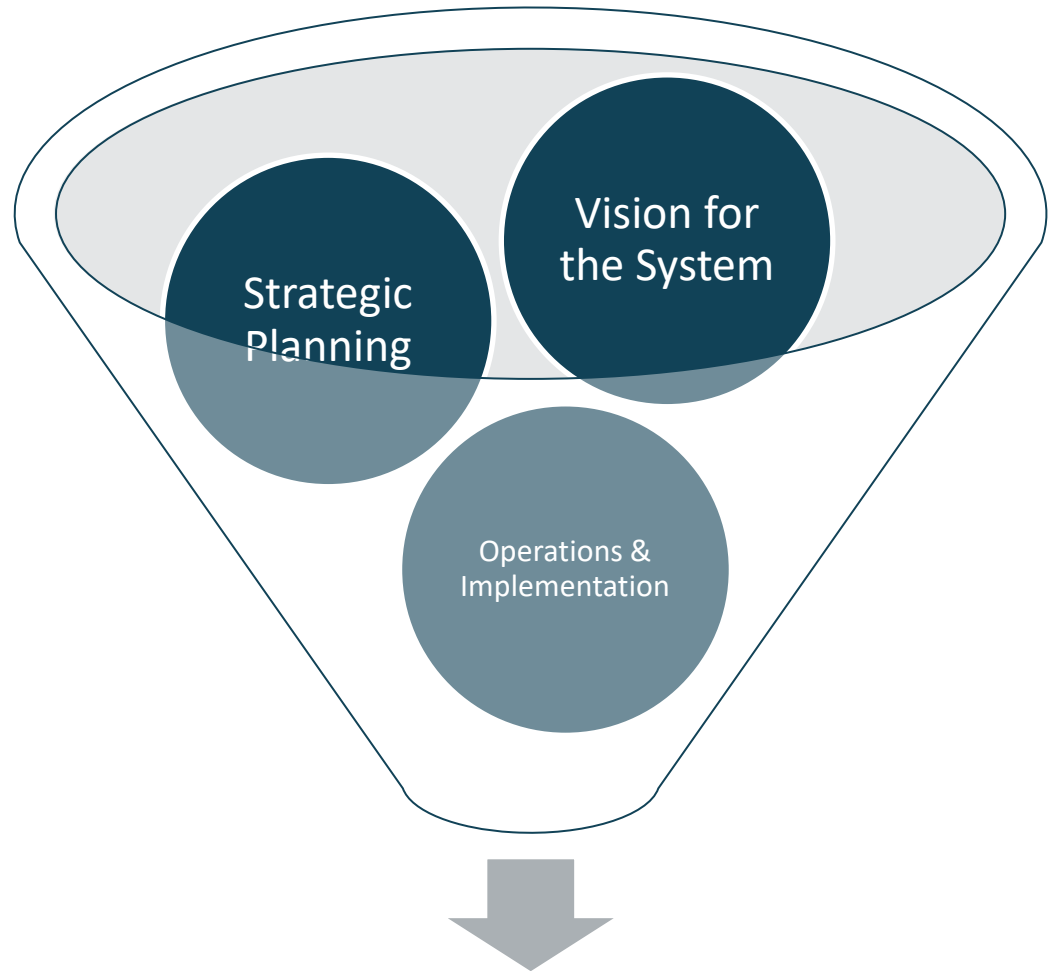
WIOA MOU and IFA Requirements



# WHAT ARE MOUS AND IFAs?

- The **Memorandum of Understanding (MOU)** is the agreement which outlines the operation of the one-stop delivery system and identifies the role each partner will play.
  - How will the one-stop system provide services?
  - How will the one-stop system be funded?
- The **Infrastructure Funding Agreement** is a component of the MOU that details the financial plan to fund the services and operating costs of the one-stop delivery system.

# WHY DO MOUS AND IFAS MATTER TO THE WORKFORCE SYSTEM?



An effective and seamless  
workforce system for all  
Iowans

# IOWA'S DEFINITIONS FOR IOWAWORKS ONE-STOP CENTERS

## Comprehensive Center

Titles I and III are present full time with one other core partner present at least part time, and center provides access to all programs, services, and activities of partners not located in the center.

Infrastructure costs – ALL required one-stop partners in local area regardless of co-location at the center

## Affiliated Center

Two or more core partners are present with at least one of the core partners present on a full-time basis.

Infrastructure costs – only those partners engaged in the given center

Definitions adopted by Iowa SWDB & defined in [Center Certification Process Guidance](#)

# “ WIOA IFA GUIDANCE REQUIREMENT

***Governors*** must issue guidance regarding the infrastructure funding of the one-stop delivery system after consultation with chief elected officials (CEO), the State workforce development board (WDB) and Local WDBs.

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34 CFR 463.705(a); 20 CFR 678.705(a)

**PLEASE SHARE ANY  
QUESTIONS IN THE  
CHAT!**

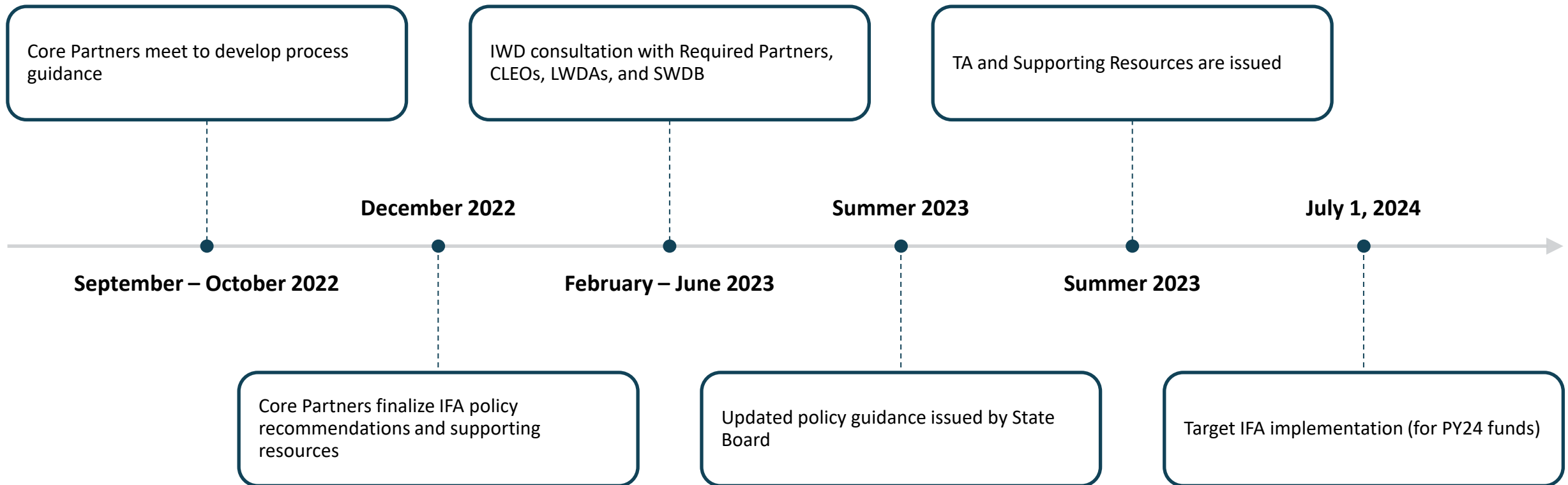


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# Our Progress to Date

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# IFA ROADMAP



**PLEASE SHARE ANY  
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# MOU Policy Update: Recommendations from Core Partner Working Group

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## RECOMMENDATIONS FOR DEVELOPING AN INFRASTRUCTURE FUNDING AGREEMENT

- Add examples of cost allocation methodology that local areas may follow in developing infrastructure funding agreements
- Combine sections listing requirements for Infrastructure Funding and other cost-sharing agreements



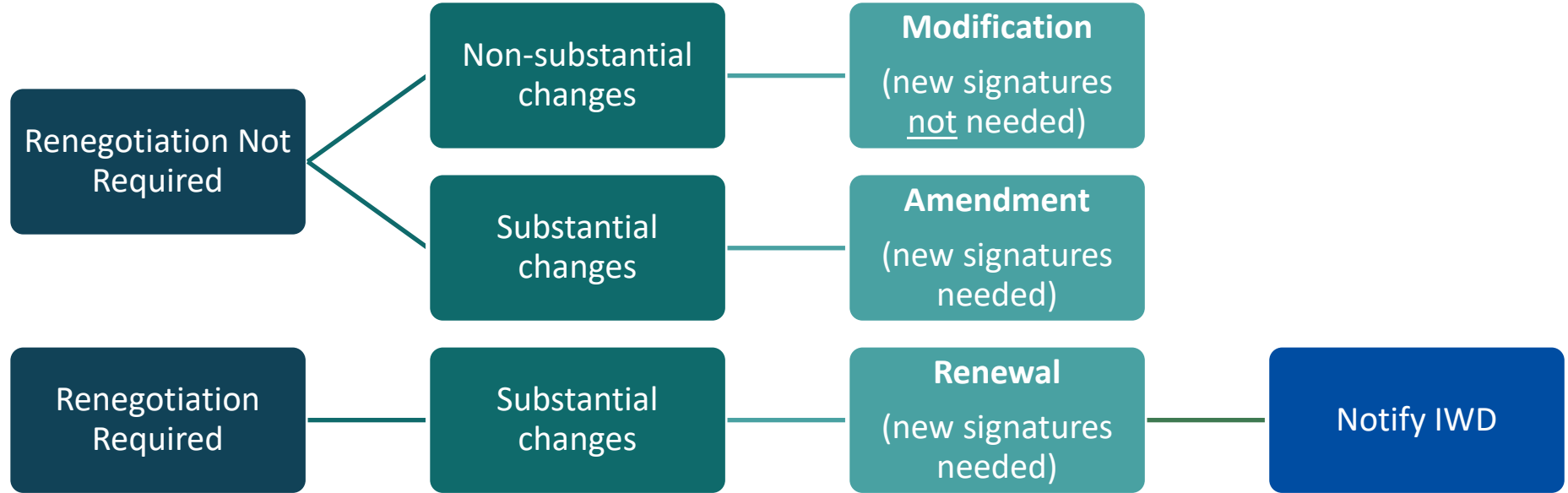
## RECOMMENDATIONS FOR CHANGING MEMORANDUM OF UNDERSTANDING

- Remove definition of “substantial change”
- Reconciliation Process to be developed as part of IFA
- Describe process and triggers for changing Memorandum of Understanding

# MOU CHANGE PROCESS



- Periodic Reconciliation
- Annual review of MOU
- Request from Signatory





## RECOMMENDATIONS FOR NEGOTIATION MEMORANDUM OF UNDERSTANDING

- Add language indicating Regional Office support for preserving local funding mechanism
- Align language process for state funding mechanism as described in state plan

# EXPECTATIONS FOR LOCAL NEGOTIATION



Negotiate

## Local Funding Mechanism (LFM)

- ➔ Local WDB and chief elected officials will:  
[20 CFR 678.715\(b\)](#)
  - *Work with one-stop partners to achieve consensus and informally mediate* any possible conflicts or disagreements among one-stop partners
- ➔ If the local board reports an impasse in infrastructure funding negotiations, the State Funding Mechanism (SFM) may be triggered.

## Supports to Preserve LFM

- ➔ State Core and Required Partner leadership
- ➔ Governor and State Workforce Development Board
- ➔ US Department of Labor Region V office
- ➔ US Department of Labor Federal Office and/or Federal Partner Program leadership



## Current MOU Support Resources

- ➔ MOU Template and Guidance
- ➔ MOU Q&A Session Recording
- ➔ Q&A PDF

Available on Iowa State Board website

<https://www.iowawdb.gov/lwdb-information>

## Planned TA Resources

- ➔ MOU Guidance to include development of One-Stop Operating Budget and Infrastructure Funding Agreement
- ➔ OSOB Workbook Template
- ➔ Recorded Training Session on OSOB and IFA development



## UPDATES TO IOWA'S MEMORANDUM OF UNDERSTANDING TEMPLATE GUIDANCE

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- Overview of Infrastructure Funding Agreement Components and Considerations
- Iowa's MOU Shared Cost Framework including a case study example for each step
- One-Stop Operating Budget Workbook Instructions
- Glossary of Key Terms

### LOCAL WORKFORCE DEVELOPMENT AREA MEMORANDUM OF UNDERSTANDING

*Template Guidance*

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**PLEASE SHARE ANY  
QUESTIONS IN THE  
CHAT!**



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# Questions, Feedback, and Discussion

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# QUESTIONS FOR FEEDBACK AND DISCUSSION

- Let's start by reviewing and responding to comments and questions from the chat.
- What overarching questions do you have?
- As a State Board, what would you like to see from state partners in terms of support for local implementation of a locally-driven process?

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# Looking Ahead

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Next Steps and Resource Development

# POLICY AND SUPPORTING RESOURCES

- Refining and finalizing policy for SWDB review and approval in Summer 2023
- Ongoing work to finalize the combined MOU/IFA guide and create the recorded training with support resources released Summer 2023
  - Submit any questions or feedback by email to [WIOAgovernance@iwd.iowa.gov](mailto:WIOAgovernance@iwd.iowa.gov)

**THANK YOU!**





# IWD CONTACT

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