



Northeast Iowa Workforce Development Board Finance Committee Meeting

Meeting Minutes

Monday, April 24, 2023
3:00 – 4:00 p.m. Zoom Meeting

Agenda Item	Person(s) Responsible	Status
Welcome and Call to Order	Jennifer Breister	I
Taylor Williams called the meeting to order at 3:02 p.m.		
1. Consent Agenda <ul style="list-style-type: none"> • April 24, 2023 Agenda • March 27, 2023 Minutes 	Jennifer Breister	I/D/A
Attendance: Jamie Benson, Eric Branson, Jennifer Breister, Carly Carper, Ed Raber, Melissa Simmons. Guests: Kassie Ruth, Emily Smith, Steve Tisue. Board Support: Taylor Williams, Erika Lippman, Johnna Forbes.		
Motion by Eric Branson, second by Carly Carper to approve the April 24, 2023 Agenda and the March 27, 2023 Minutes. Ayes: All. Motion carried.		
2. Introduction of New Finance Committee Members <ul style="list-style-type: none"> • Carly Carper 	Jennifer Breister	I/D
3. Goodwill of Northeast Iowa (Title I) <ul style="list-style-type: none"> • Program Update • Financial Reports • Goodwill Program Invoice 	Emily Smith/ Steve Tisue	I/D I/D I/D/A
No Action: Goodwill Program Invoice		
4. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> • Financial Reports • Ticket-to-Work 	Kassie Ruth	I/D
5. Draft FY24 NEIWDB Budget	Taylor Williams	I/D/A
Motion by Jennifer Breister, second by Jamie Benson to approve the Draft FY24 NEIWDB Budget as presented. Ayes: All. Motion carried.		
6. Next Steps <ul style="list-style-type: none"> • PY22 Local Monitoring • Spring Fiscal TA Session • Fund Transfer Request • Next Meeting May 30, 2023 3:00 p.m.-4:00 p.m. • NEIWDB/CEO Joint Quarterly Meeting April 27, 2023 in Dubuque at 10:00 a.m. – 12:00 p.m. Tour starting at 9:20 a.m. 	Taylor Williams	I/D

<ul style="list-style-type: none"> • PY22 State Monitoring- Onsite May 16 – 17, 2023 in Waterloo 		
7. Adjournment	Jennifer Breister	I/D/A
Motion by Eric Branson, second by Carly Carper to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 3:52 p.m.		

Minutes by Johnna Forbes, Board Consultant