

**Southwest Iowa Local Workforce Development Board
CEO Meeting Minutes September 14, 2022**

- 1) **Call to Order** – The meeting was called to order by vice CEO Dennis Brown at 7:34 p.m.
- 2) **Roll Call** – CEOs Present: Dennis Brown, Merlin Dixon, Charla Schmid, Ron Fitzgerald, Jerry Walker
Absent: Ron Landphair, Dan Christensen, Dean Robins
Quorum: Yes
Board Staff present: Michelle Wilson, Jesse Bolinger
- 3) **Agenda** – Charla made a motion to approve the agenda as presented, seconded by Jerry. Motion passed unanimously.
- 4) **Minutes** – Jerry made a motion to approve the August minutes as presented, seconded by Merlin. Motion passed unanimously.
- 5) **Financial Report**—There is not an updated fiscal report since the last CEO meeting in August. Invoices from the service provider are due by the 15th of the month, and a full updated expenditure report will be available from the fiscal agent after those expenses are approved by the next finance committee.
- 6) **Director Update** – Jesse Bolinger, incoming executive director, introduced himself and shared that he is currently focusing on recruiting for the vacant board positions. Michelle’s final date with the board is September 30.
- 7) **Feasibility Update** – Michelle updated the board on the ad hoc committee meeting that was held on August 23, which Jerry and Charla both attended. There will be a state-wide CEO meeting later this fall, date to be announced by state staff. Jerry commented that state staff present at the meeting commended this board for its proactive approach when considering the feasibility of remaining an independent local area. Several other smaller areas around the state are considering merging, but no specifics have been determined. Michelle explained that when considering any potential merger with an adjoining area, commuting patterns based on labor market information need to be considered, according to state staff.

Charla commented that transportation in the Red Oak area to the workforce center is an issue, and a greater concern if the area merges with another area. There are currently outreach services available to customers that are available remotely so that fewer customers are required to attend in-person activities at the local office.

The group will wait until more information is revealed at the statewide CEO meeting this fall, as any potential mergers could impact the whole state.

- 8) **Board Vacancy Update: Feasibility Update** – Jesse reported that nomination paperwork is being completed for 2-3 candidates. One specific vacancy is for a union representative. A healthcare sector representative has also been approached.
- 9) **Other Business**-There was no other business.
- 10) **Public Comment**—No public attended the meeting.
- 11) **Next Meeting**—The next CEO meeting will be October 17, directly following the full workforce board meeting, which begins at 6:30 pm.
- 12) **Adjournment** – Merlin made a motion to adjourn the meeting, seconded by Jerry. Motion carried unanimously. Meeting adjourned at 8:05 am.