

**Southwest Iowa Local Workforce Development Board  
CEO Draft Meeting Minutes August 17, 2022**

- 1) **Call to Order** – The meeting was called to order by vice CEO Dennis Brown at 6:34 p.m.
- 2) **Roll Call** – CEOs Present; Dennis Brown, Merlin Dixon, Charla Schmid, Ron Fitzgerald, Jerry Walker, Dean Robins  
Absent: Charla Schmid, Ron Landphair, Dan Christensen  
Quorum: Yes  
Board Staff present: Michelle Wilson
- 3) **Agenda** – Charla made a motion to approve the agenda, seconded by Merlin. Motion passed unanimously.
- 4) **Minutes** – Jerry made a motion to approve the July minutes as presented, seconded by Merlin. Motion passed unanimously.
- 5) **Financial Update** –Michelle shared the fiscal agent’s most recent report, through July 13, which is the most recent report available.
- 6) **Director Update** – Jesse Bolinger has been hired as the new executive director by the board after the executive committee held interviews. Michelle will work with Jesse on transitioning the duties.
- 7) **Feasibility Update** – Michelle shared that the ad hoc feasibility committee is meeting on August 23 at 3:30 pm (committee comprised of a board/CEO combination: Wayne Pantini, Charla Schmid, and Jerry Walker). Staff from Iowa Workforce Development will attend the meeting to discuss the various options available and answer any questions the committee has.
- 8) **Board Vacancies & Long – Term Strategies** – The group brainstormed targeted businesses for the current board vacancies. Michelle shared the board composition worksheet. Michelle and the new director will be making contact with this targeted list.
- 9) **Public Comment** – There was none.
- 10) **Next Meeting** – The next meeting will be September 14, 2022 at 7:30 am with just CEOs.
- 11) **Adjournment** – Merlin made a motion to adjourn the meeting, seconded by Jerry. Motion carried unanimously. Meeting adjourned at 7:21 pm.