

## Southwest Iowa Workforce Development Board Meeting – 10/17/22

Attendees: Jesse Bolinger, Amanda McVann, Ron Fitzgerald, K Achenba, Katrina Fleharty, Jerry Walker, Charla Schmid, Doug Plambeck, William Berning, Michelle McNertney, Sherri Behrendt, Daniel Ray Christensen, Kathy Anderson, C Stephens, Michelle Lents, Wayne Pantini, Darla Helm, Susan Miller, Billie Jo Greenwalt

### Agenda:

- Call to Order: Katrina Fleharty-Chair
- Roll Call: Jesse or Amanda
- Minutes of the July meeting (Needs Approval)
- October Agenda
- New Director, Executive Assistant & Board Member Introductions
- Iowa Workforce Development Guests:
  - Michelle McNertney, Wendy Greenman, Kathy Anderson
- Business items of the LWDB
  - Executive Committee Updates
    - Katrina:
      - Has been active over the past 2-3 months for Executive Director role, which has gone to Jesse Bolinger, and the Executive Assistant Role, which has gone to Amanda McVann
    - Jesse:
      - Ongoing discussions:
        - One Stop Operator
        - Consolidating Workforce Boards
  - Operations Committee Updates: Darla Helm, Chair
    - Continues to meet monthly with Core Partners and Business Rep
    - Look at ways to collaborate
    - Have been meeting with JEsse on what the committee is doing
    - Recently introduced to Ashley West for One Stop Operator, who introduced her role and responsibilities
      - Provided timeline for One Stop Operator
    - Conducted an assessment process of the review and have begun to pull together the necessary documentation for the One Stop certification
    - Evaluation team requirements:
      - Minimum of 3 members
      - No co-located core Partners can be a part of it
      - Deadline: September 2023
    - Met to update WinTac integration model
      - 5 areas of collaboration (business engagement, ///, outreach, intake, assessments)
        - How well they are collaborating with partners in each of those areas
      - Integrated into One Stop Operator certification

- One Stop Operator Update: Ashley West
  - NOT PRESENT AT THE MEETING (Ashley)
- Workforce Services Update: Michelle McNertney
- Ad-Hoc Feasibility Committee Update: Wayne Pantini, Chair
  - Michelle, Wayne, and Wendy had initial discussions about pros and cons/next steps while looking at a map of the different regions
    - Would have to get approvals from other county supervisors in those regions
    - Have not met since, but now that Jesse is a part of the team, they will meet sometime in the future
- Disability Access Committee Updates (ADA Assessment)-Sarah Baebler-Hall and Michael Hruska, co-chairs
  - Sarah:
    - Month ago, she shared barriers clients face
      - Lengthy disability accessibility assessment
      - Michael will submit it after editing it
- Finance Committee Updates-Carol Smith, Chair
  - NOT PRESENT AT THE MEETING (Carol)
  - Katrina: Has been meeting monthly
    - Approved Expenditure Report (on page 5 of packet)
  - Jesse:
    - Still getting familiar with financials
- Partner Report Updates (Title I, Title II, Title III, Title IV)
  - Title I
    - Jesse: Dana wasn't able to be here tonight
      - Emailed it to everyone prior to the meeting
      - Major update: Bonnie has resigned from MATURA
  - Title II
    - Darla:
      - SWCC AEL just finished 1st quarter of classes and had over 100+ since January 1st
      - There are now two ESL classes in Red Oak and Creston in the evenings
      - Osceola ESL classes have 25 students and expanded to full capacity
      - Have served over 59 ESL students since July 1st
        - Surpassed Hi-Set enrollment
      - SWCC is working with Iowa Work Staff and cross-training to allow them to identify skill needs in order to refer them to the necessary classes
      - Shared student testimonial: really helped by the program in obtaining her Hi-Set and entering first year at SWCC in nursing
  - Title III
    - William:

- AJC
  - October: national disability employment awareness month
  - October 26th: virtual lunch & learn
    - Highlighting employers who are providing accommodations in the workplace, retention benefits, etc.
    - Zoom meeting at 11:30 AM
  - November: registered apprenticeship month
    - Wagner staff are going to Creston High School to present to students
- Title IV
  - NOT PRESENT AT MEETING (Sally)
  - Jesse:
    - No updates from Sally thus far
- Reports from other representative entities (SWCC-Economic Dev., SIRHA) and Public Comment
  - Wayne: SWCC-Economic Development update
    - No real updates as he is still fairly new to the positions
    - Meeting with business and industry throughout the region
    - Some job training contacts and other pending projects for incumbent worker training
  - Billie Jo
    - No updates really
    - Trying to get people houses
    - Still making referrals to Workforce Development office
      - Hi-Set classes
    - Goal: get people housed and get them to be self-sufficient
  - Sarah: Department for the Blind
    - Job club in Des Moines that can be started up in Creston as soon as accessible technology becomes available
    - Working with IBRS with a few activities for employment
  - Public comments:
    - N/A
- Establish Next Meeting: January 23, 2023 at 6:30 pm via Zoom
- Adjournment

Action Items:

- Upcoming meetings:
  - January 23, 2023 @ 6:30 PM via Zoom
- Google Form: [LINK](#)