



**Southwest Iowa Local Workforce Development Board
Finance Committee Minutes
Wednesday, September 21, 2022 at 12 pm via Zoom**

Members Present: Carol Smith - Chair, Katrina Fleharty, Dan Christensen

Absent: Lana McMann

Board staff present: Michelle Wilson – Outgoing Executive Director

- 1) Meeting was called to order at 12 pm by Chair, Carol Smith.
- 2) Agenda Approval: Katrina moved to approve the agenda; Dan seconded. Motion passed unanimously.
- 3) Minutes: Dan moved to approve the August minutes; Katrina seconded. Motion passed unanimously.
- 4) Monthly Financial Report: Dan moved to approve the financial report; Katrina seconded. Motion passed unanimously.
- 5) Invoice Approvals: Katrina moved to approve all four invoices (MATURA, Zoom, Roundhouse, and SPPG); Dan seconded. Motion passed unanimously.
- 6) Establish Next Meeting: Next meeting will be Wednesday, October 19, 2022 at 12 pm via Zoom.
- 7) Public Comment: There was no public present.
- 8) Adjournment: Dan moved to adjourn; Katrina seconded. Motion passed unanimously. Meeting adjourned at 12:10 pm