



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD PLANNING AND OPERATIONS COMMITTEE MEETING

Wednesday, June 21, 2023

9:00 a.m. – 10:00 a.m.

Join by Zoom:

<https://us06web.zoom.us/j/82105301225?pwd=MVZmVkpuMFdadUFqQTM2YXpRb0lIZz09>

Or Dial by Phone:

1.312.626.6799

Passcode: 021089

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Nicolas Hockenberry	I
<p>Nicolas Hockenberry called the meeting to order at 9:01 a.m.</p> <p>Attendance: Donna Boss, Laurie Everhardt, Nicolas Hockenberry, Karla Organist. Absent: Emily Hanson, Jennifer Breister</p> <p>Guests: Jill Malmer.</p> <p>Board Support: Taylor Williams, Erika Lippmann, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • June 21, 2023 Agenda • May 17, 2023 Minutes 	Nicolas Hockenberry	I/D/A
<p>Motion by Donna Boss, second by Laurie Everhardt to approve the June 21, 2023 Agenda and the May 17, 2023 Minutes. Ayes: All. Motion carried.</p>		
2. Business Engagement Division Board Report with Possible Action	Nicolas Hockenberry	I/D/A
<p>Motion by Karla Organist, second by Donna Boss to approve the report document as presented and have the Business Engagement Team report out to the Planning & Operations Committee monthly. Ayes: All. Motion carried.</p>		
3. Sector Partnerships Update	Taylor Williams	I/D
4. Incumbent Worker Training <ul style="list-style-type: none"> • Interest Form https://forms.office.com/r/wDfJAvN8zn • Application • Resource Guide • Agreement 	Nicolas Hockenberry/ Board Staff	I/D
5. Ticket-to-Work Request with Possible Action	Nicolas Hockenberry	I/D/A
<p>Motion by Donna Boss, second by Laurie Everhardt to approve the Ticket to Work Request as presented. The Fiscal Agent will send the check directly to the Vendor. Ayes: All. Motion carried.</p>		

6. Northeast Iowa In-Demand Industries with Possible Action <ul style="list-style-type: none"> • State LMI Data • Future Ready Iowa Data • Lightcast Data 	Nicolas Hockenberry	I/D/A
No Action. Move to next month.		
7. PY22 Q3 Performance Outcomes	Nicolas Hockenberry	I/D
8. Customer Satisfaction Survey <ul style="list-style-type: none"> • Statewide Results • Northeast Iowa Results 	Erika Lippmann	I/D
9. One-Stop Operator	Nicolas Hockenberry	I/D
10. One-Stop Certification	Board Staff	I/D
11. Next Steps <ul style="list-style-type: none"> • PY22 State Monitoring/PY22 Local Monitoring • Website Results • Next Meeting July 12, 2023 9:00 a.m.-10:00 a.m. 	All	I/D
12. Adjournments	Nicolas Hockenberry	I/D/A
Meeting adjourned at 10:04 a.m.		

Minutes by Johnna Forbes, Board Support