



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

EXECUTIVE COMMITTEE MEETING

Monday, July 17, 2023

11:00 a.m. – 12:00 p.m.

Join by Zoom:

<https://us06web.zoom.us/j/84804767064?pwd=ODJzRFVlNXZBMndhVldzZGlmQVZ3dz09>

Or Dial by Phone:

1.346.248.7799

Passcode: 65258851

Minutes

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Jennifer Breister	I
Jennifer Breister called the meeting to order at 11:01 a.m. Present: Jennifer Breister, Katrina Moore, Brian Warner, Nicolas Hockenberry, Amber Youngblut Board Staff: Taylor Williams, Erika Lippmann		
1. Consent Agenda <ul style="list-style-type: none"> July 17, 2023 Agenda June 5, 2023 Minutes 	Jennifer Breister	I/D/A
Motion by Nicolas Hockenberry, second by Katrina Moore to approve the July 17, 2023 Agenda and the June 5, 2023 Minutes. Ayes: All. Motion carried.		
2. Title I Adult Fourth Priority Request with Possible Action	Emily Smith	I/D/A
No requests at this time.		
3. PY22 Monitoring Update <ul style="list-style-type: none"> PY22 Local Program and Fiscal Monitoring Reports PY22 State Monitoring Report 	Board Staff	I/D
4. One-Stop Operator Procurement Recommendations with Possible Action <ul style="list-style-type: none"> One- Stop Operator Selection 	Jennifer Breister	I/D/A
Motion by Nicolas Hockenberry, second by Amber Youngblut to table for now until interviews and additional guidance is received from the State. Plan to meet July 24 th to make a recommendation for the full board meeting on July 27 th . Ayes: All. Motion carried.		
5. One-Stop Certification	Taylor Williams	I/D
6. IowaWORKS Office Hours Change	Taylor Williams	I/D

7. Title I Service Provider Update <ul style="list-style-type: none"> • Transfer of Funds Request (FY23 DW to FY23 Adult) • PY22 Q3 Performance Outcomes 	Jennifer Breister	I/D
8. Northeast Iowa Policies and Procedures with Possible Action <ul style="list-style-type: none"> • Occupational Training (OST) • Educational Assistance (EST) 	Taylor Williams	I/D/A
Motion by Nicolas Hockenberry, second by Amber Youngblut to approve the OST and EST recommendations as presented. Ayes: All. Motion carried.		
9. Infrastructure Funding Agreement (IFA) MOU	Taylor Williams	I/D
10. Next Steps <ul style="list-style-type: none"> • DOL Monitoring • Website Development • Policy Changes- Title I Matrix, Local Monitoring and Oversight Policy, Transportation Supportive Services • Committee Updates • Compliance Specialist Position • Local Areas Dissolution 	All	I/D
11. Announcements <ul style="list-style-type: none"> • Next NEIWDB/CEO Joint Quarterly Meeting July 27, 2023 in Waterloo Tour at 9:20 a.m. and Meeting at 10:00 a.m. -12:00 p.m. • Next Meeting August 7, 2023 11:00 a.m.-12:00 p.m. 		
12. Adjournments	Jennifer Breister	I/D/A
Motion by Amber Youngblut, second by Nicolas Hockenberry to adjourn the meeting. Ayes: All. Motion carried.		
Meeting adjourned at 12:02 p.m.		

Meeting minutes by Taylor Williams, Executive Director