

Disability Access Committee Meeting

Monday, July 31, 2023 – 2:30 to 3:30 p.m.

Microsoft Teams meeting

Minutes

| Agenda Item | Person Responsible | Status |
|--|---|--------------------------|
| Consent Approval: <ul style="list-style-type: none"> 7/31/2023 Agenda 6/5/2023 Minutes | Marcanne Lynch | I/D/A |
| <ul style="list-style-type: none"> <i>In attendance: Sara Bath, Marcanne Lynch, Toni Reimers, Diane Hernandez, Kara Collins, Kathleen Davis, Reginald McDade and Eric Kress.</i> <i>Marcanne Lynch called the meeting to order at 2:33pm.</i> <i>Sara Bath motioned for approval of the 7/31/23 agenda. Kara Collins Seconded. Ayes: All</i> <i>Sara Bath motioned for approval of the 6/5/23 minutes. Toni Reimers Seconded. Ayes: All</i> | | |
| Program Updates/Announcements: <ul style="list-style-type: none"> Follow up from Last meeting Title IV Voc Rehab Title IV Dept for the Blind Ticket to Work | All | I/D |
| <ul style="list-style-type: none"> <i>The Windmills training was discussed as an opportunity to introduce to the business community through an event for NDEAM month in October. September 25th will be used as a practice date, and October 12th the delivery date. The desired audience will be front line supervisors and HR staff.</i> <i>Continued delivery of IowaWorks focus groups were discussed. Marcanne identified a cohort of willing volunteers that would participate. Discussion also occurred around holding one for program case managers of various organizations. Target date for delivery, December 2023.</i> | | |
| Agenda: <ul style="list-style-type: none"> Ticket to Work Micro Grant Request Form Equal Opportunity Officer Ticket To Work EN Administration Status Review Committee Chart of Work 2023-2024 | Eric Kress Eric Kress Eric Kress All | I/D I/D I/D I/D |
| <ul style="list-style-type: none"> <i>Eric shared a draft TTW Grant Request form and eligibility criteria document. Committee members will be sent a link to make edits and comments. Sara will get examples of similar forms from other workforce areas. Toni will check for similar resource documentation in her agency.</i> <i>Eric shared a job description for Equal Opportunity Officer, as well as a resume and recommendation for Reginald McDade to fulfill those duties. He plans to make that recommendation to appoint Reggie as the EO Officer at the August board meeting. Committee members should bring forward any concerns now.</i> <i>Eric shared a draft of his recommendations for administration of the Ticket to Work program. It includes three recommendations, including 1. Dissolving the current employee network, 2. Starting an Iowa Workforce Development administered network, and 3. accounting recommendations for paying Ticket operating expenses and fund holding. Marcanne and Sara recommended submitting them as presented to the full board at the August 2023 meeting. Ayes: all.</i> | | |
| Announcements <ul style="list-style-type: none"> Next meeting | All | I/D |
| <i>Sara motioned for adjournment; Kathy seconded. Ayes all. The meeting adjourned at 3:51 pm.</i> | | |
| Wrap Up and Adjourn | Marcanne Lynch | I/D/A |