



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE MEETING

Monday, August 7, 2023
11:00 a.m. – 12:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Jennifer Breister	I
Jennifer Breister called the meeting to order at 10:03 a.m.		
Attendance: Jennifer Breister, Nicolas Hockenberry, Katrina Moore, Amber Youngblut. Absent: Brian Warner Board Support: Taylor Williams, Erika Lippmann, Johnna Forbes.		
1. Consent Agenda	Jennifer Breister	I/D/A
<ul style="list-style-type: none"> • August 7, 2023 Agenda • July 24, 2023 Minutes 		
Motion by Amber Youngblut, second by Katrina Moore to approve the August 7, 2023 Agenda and the July 24, 2023 Minutes. Ayes: All. Motion carried.		
2. Title I Adult Fourth Priority Request with Possible Action	Emily Smith	I/D/A
No action.		
3. One-Stop Operator Recommendation with Possible Action	Jennifer Breister	I/D/A
Motion by Nicolas Hockenberry, second by Amber Youngblut to reject previous FEVER Proposal for the One-Stop Operator. Ayes: All. Motion carried.		
Motion by Katrina Moore, second by Nicolas Hockenberry to Request Sole Source Procurement for the One-Stop Operator. Ayes: All. Motion carried.		
4. Finance Committee Chair with Possible Action	Jennifer Breister	I/D/A
Motion by Katrina Moore, second by Amber Youngblut to approve Eric Branson as the Finance Committee Chair. Ayes: All. Motion carried.		
5. Northeast Iowa Policies and Procedures with Possible Action	Taylor Williams	I/D/A
<ul style="list-style-type: none"> • Dependent Care (DPC) 		
Motion by Amber Youngblut, second by Katrina Moore to approve the policy change to Dependent Care as presented. Ayes: All. Motion carried.		

6. Northeast Iowa Website Development	Erika Lippmann	I/D
7. Next Steps <ul style="list-style-type: none"> • Compliance Specialist Position Update • Committee Standing Reports • PY23 State Monitoring- Onsite December 12-13 in Dubuque • Upcoming Policy Changes- Title I Matrix, Local Monitoring and Oversight Policy 	All	I/D
8. Announcements <ul style="list-style-type: none"> • Next Meeting September 4, 2023 11:00 a.m.-12:00 p.m.- Labor Day- Suggest Moving 	All	I/D
9. Adjournments	Jennifer Breister	I/D/A
Motion by Amber Youngblut, second by Katrina Moore to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 11:32 a.m.		

Minutes by Johnna Forbes.