

Central Iowa Workforce Development Board  
 QUARTERLY BOARD MEETING  
 Thursday, August 10, 2023 – 8:00 a.m. to 10:00 a.m.

In-Person: IowaWorks Center, 200 Army Post Road, Des Moines

Join Zoom Meeting option offered

## Minutes

Agenda Item	Person Responsible	Status
Welcome and Call to Order	T. Waldmann-Williams	I
<ul style="list-style-type: none"> <li>• <i>T. Waldmann-Williams called the meeting to order at 8:04 am.</i></li> <li>• <i>In attendance: T. Waldmann-Williams, Stacy Sime, Michelle Seibert, Paula Martinez, Sara Bath, Kathleen Davis, Marcanne Lynch, Amy Landas, Jim Keck, Eric Sundermeyer, Tom Hayes, Teri Vos, Jenae Sikkink. Non board member volunteers: Jeremy Lindquist, Mark Cooper. Staff and Service Providers: Eric Kress, Cheryl Johnson, Paul LaMunyon, and Heather Brooks.</i></li> </ul>		
Consent Agenda	T. Waldmann-Williams	I/D/A
<ul style="list-style-type: none"> <li>• August 10, 2023, Agenda</li> <li>• May 11, 2022, Minutes</li> <li>• <i>Tom Hayes motioned for approval and XXX seconded for the August 10 agenda and May 11 minutes. Ayes: All</i></li> </ul>		
Committee Reports	Stacy Sime Paula Martinez Marcanne Lynch Sonia Sledge	I/D I/D I/D I/D
<ul style="list-style-type: none"> <li>• <i>Committee chairs provided verbal updates on work. Sonia Sledge was absent due to illness.</i></li> </ul>		
Board Action	Stacy Sime T. Waldmann-Williams Amy Landas T. Waldmann-Williams	I/D/A I/D/A I/D/A I/D/A
<ul style="list-style-type: none"> <li>• <i>Paula Martinez motioned to accept the PY23 budget as presented. Sara Bath seconded. Ayes: All</i></li> <li>• <i>Eric Kress noted the budget will require additional modification at the November meeting due to increased carryover funds being available for program provision.</i></li> <li>• <i>Paula Martinez motioned to accept the Local Monitoring report for Program Year 23. Sara Bath seconded. Ayes: All.</i></li> <li>• <i>Michelle Seibert motioned to appoint Reginald McDade Equal Opportunity Officer for the Central Iowa area. Stacy Sime seconded. Ayes: All</i></li> <li>• <i>Michelle Seibert motioned to dissolve the current Ticket to Work employment network December 31, 2023 and establish a new Ticket to Work presence at IowaWorks administered by Iowa Workforce Development. Paula Martinez seconded. Ayes: All</i></li> <li>• <i>Stacy Sime motioned to pay direct costs of Ticket to Work delivery and administration out of Ticket to Work funds beginning with Program Year 23, as well as to create a separate bank account from WIOA funds for management of the funds. Michelle seconded. Ayes: All</i></li> </ul>		

<ul style="list-style-type: none"> <li>• <i>Paula Martinez motioned for approving the appointment of the Central Iowa Consortium of Core Partners to serve as the One-Stop Operator, with Iowa Workforce Development as the legal entity to serve as sub-recipient. Stacy Sime seconded. Ayes: All. Abstained: Sara Bath, Kathleen Davis, Eric Sundermeyer.</i></li> </ul>		
<b>Board Nominations and Appointments</b> <ul style="list-style-type: none"> <li>• Executive Officers – Vice Chair and Secretary/Treasurer</li> <li>• Introduction of New Board Members</li> <li>• Committee Rosters</li> </ul>	T. Waldmann Williams	I/D/A
<ul style="list-style-type: none"> <li>• <i>Stacy Sime motioned to close nominations for officer positions. Paula Martinez seconded. Ayes: All</i></li> <li>• <i>Michelle Seibert motioned to appoint Amy Landas vice chair. Paula Martinez seconded. Ayes: All</i></li> <li>• <i>Paula Martinez motioned to appoint Michelle Seibert, treasurer/secretary. Stacy Sime seconded. Ayes: All</i></li> <li>• <i>Committee rosters and program year 23 calendar of meetings were shared.</i></li> </ul>		
<b>Strategic Planning/Assessment</b> <ul style="list-style-type: none"> <li>• Executive Summary</li> <li>• Close Out Approval</li> </ul>	Eric Kress T. Waldmann-Williams	I/D I/D/A
<ul style="list-style-type: none"> <li>• <i>Michelle Seibert motioned to accept receipt of the consultant assessment report and close out the contract. Stacy Sime seconded. Ayes: All</i></li> <li>• <i>Eric will e-mail the full assessment deliverables to board members after the meeting.</i></li> </ul>		
<b>Program Report</b> <ul style="list-style-type: none"> <li>• Program Highlights</li> <li>• Workforce Data and Trends</li> </ul>	Core Partners Eric Kress	I/D
<b>CEO Board Report</b> <ul style="list-style-type: none"> <li>• Polk County Involvement</li> </ul> <b>Executive Director Report</b> <ul style="list-style-type: none"> <li>• Monitoring Updates</li> </ul>	Eric Kress	I/D
<b>Announcement and Next Steps</b>	Eric Kress	I/D
<b>Adjournment</b>	T. Waldmann-Williams	I/D/A
<ul style="list-style-type: none"> <li>• <i>T. Waldmann-Williams adjourned the meeting at 10:05 am.</i></li> </ul>		