

## Central Iowa Workforce Development Board Financial Consulting Services Request For Quote (RFQ)

The Executive Director of the Central Iowa Workforce Development board is looking for an organization, business, or independent contractor to provide Financial Consulting Services to aid in administration of the Federal Workforce Innovation and Opportunity Act (WIOA) grant. Contractor must have a working knowledge of 2 CFR 200 federal accounting principles for grants and be a qualified CPA.

### Expectation for Service:

- Provide technical assistance on a as needed basis related to the determination, application, and best practices related to 2 CFR 200 and federal allowability of fund usage.
- Assist in financial monitoring and auditing efforts of contracted service providers and agents, as well as staff as directed by the Executive Director or Local Board Chairperson.
- Be willing to coordinate with multiple levels of staff, contractors, service providers, volunteers and elected officials as directed by the Executive Director.

### Time Estimation:

- It is estimated that 5-10 hours per month of assistance will be requested.

### Payment:

- Payment will be made on a cost-reimbursement basis.

### Selection Criteria:

Hourly rate and Experience with 2 CFR 200 federal accounting principles will be equally considered in selecting a qualified entity.

**Please remit quote to [eric.kress@ciwdb.org](mailto:eric.kress@ciwdb.org) electronically, or postmarked by mail to CIWDB, Po Box 913, Waukee, IA, 50263 no later than September 30, 2023.**

- Include:
  - Quote: Hourly Rate for Services
  - Professional resume or background of the organization demonstrating qualifications including 3 Professional References.