



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE MEETING

Monday, August 23, 2023

9:00 a.m. – 9:30 a.m.
Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Jennifer Breister	I
<p>Jennifer Breister called the meeting to order at 9:03 a.m.</p> <p>Attendance: Eric Branson, Jennifer Breister, Nicolas Hockenberry, Katrina Moore, Brian Warner, Amber Youngblut.</p> <p>Board Support: Taylor Williams, Erika Lippmann, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • August 23, 2023 Agenda • August 7, 2023 Minutes 	Jennifer Breister	I/D/A
<p>Motion by Nicolas Hockenberry, second by Amber Youngblut to approve the August 23, 2023 Agenda and the August 7, 2023 Minutes. Ayes: All. Motion carried.</p>		
2. Affirm the Approval to Assist an Individual Outside of the Northeast Iowa LWDA	Taylor Williams	I/D/A
<p>Motion by Eric Branson, second by Brian Warner to affirm the approval to assist and individual outside of the Northeast Iowa LWDA. Ayes: All. Motion carried.</p>		
3. Compliance Specialist Recommendation with Possible Action	Taylor Williams	I/D/A
<p>Motion by Brian Warner, second by Eric Branson to offer Caraline Eggena the Compliance Specialist position. Ayes: All. Motion carried.</p>		
4. Review Benefits Package with Possible Action	Taylor Williams	I/D/A
<p>Motion by Nicolas Hockenberry, second by Katrina Moore to approve the salary and benefits budget for the Compliance Specialist position as presented. Ayes: All. Motion carried.</p>		
5. Announcements <ul style="list-style-type: none"> • Next Meeting September 11, 2023 10:00 a.m.-11:00 a.m. 	All	I/D
6. Adjournments	Jennifer Breister	I/D/A
<p>Motion by Nicolas Hockenberry, second by Katrina Moore to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 9:15 am.</p>		

Minutes by Johnna Forbes