



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD FINANCE COMMITTEE MEETING

Monday, August 28, 2023
3:00 p.m. – 4:00 p.m. Meeting via Zoom

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Eric Branson	I
<p>Eric Branson called the meeting to order at 3:03 p.m.</p> <p>Attendance: Jamie Benson, Eric Branson, Jennifer Breister, Carly Carper, Ed Raber. Absent: Corey Eberling Guests: Emily Smith, Steve Tissue. Board Support: Taylor Williams, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • August 28, 2023 Agenda • July 31, 2023 Minutes 	Eric Branson	I/D/A
<p>Motion by Carly Carper, second by Jennifer Breister to approve the August 28, 2023 Agenda and the July 31, 2023 Minutes. Ayes: All. Motion carried.</p>		
2. Goodwill of Northeast Iowa (Title I) <ul style="list-style-type: none"> • PY23/FY24 Title I Draft Budget with Possible Action • June 2023 Goodwill Program Invoice • PY22 Local Monitoring Disallowed Costs 	Goodwill of Northeast Iowa	I/D/A I/D/A I/D
<p>Motion by Ed Raber, second by Jamie Benson to approve the Title I Draft Budget as presented. Ayes: All. Motion carried.</p> <p>Motion by Carly Carper, second by Ed Raber to approve the June 2023 Goodwill program invoice. Ayes: All. Motion carried.</p>		
3. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> • Financial Reports • Consider Action to Affirm July 2023 Invoice Approvals with Possible Action • PY22 Closeout • Drawdown Process Updates 	Kassie Ruth	I/D I/D/A I/D I/D
<p>Motion by Ed Raber, second by Carly Carper to affirm the July 2023 invoice approvals. Ayes: All. Motion carried.</p>		
4. Northeast Iowa LWDB Checking Account with Possible Action	Taylor Williams	I/D/A
<p>Motion by Ed Raber, second by Carly Carper to approve opening a Northeast Iowa LWDB checking account. Ayes: All. Motion carried.</p>		

5. PY23/FY24 Updated Budget with Possible Action	Taylor Williams	I/D/A
Motion by Ed Raber, second by Jamie Benson to approve the updated PY23/FY24 Budget as presented. Ayes: All. Motion carried.		
6. Next Steps <ul style="list-style-type: none"> • Next Meeting September 25, 2023 (3:00 – 4:00 p.m.) 	All	I/D
7. Adjournments	Eric Branson	I/D/A
Motion by Carly Carper, second by Ed Raber to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 3:46 p.m.		

Minutes by Johnna Forbes