



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

EXECUTIVE COMMITTEE MEETING

Monday, September 11, 2023
10:00 a.m. – 11:00 p.m. Meeting via Zoom

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Jennifer Breister	I
<p>Jennifer Breister called the meeting to order at 10:07 a.m. Attendance: Eric Branson, Jennifer Breister, Nicolas Hockenberry, Katrina Moore. Absent: Brian Warner, Amber Youngblut Board Support: Taylor Williams, Caraline Eggena, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • September 11, 2023 Agenda • August 23, 2023 Minutes 	Jennifer Breister	I/D/A
<p>Motion by Katrina Moore, second by Eric Branson to approve the September 11, 2023 Agenda and the August 23, 2023 Minutes. Ayes: All. Motion carried.</p>		
2. Title I Adult Fourth Priority Request with Possible Action	Emily Smith	I/D/A
<p>No Action.</p>		
3. One-Stop Operator Recommendation with Possible Action	Jennifer Breister	I/D/A
<p>Motion by Nicolas Hockenberry, second by Katrina Moore to approve reposting the One-Stop Operator RFP. Ayes: All. Motion carried.</p>		
4. PY22 Monitoring Report <ul style="list-style-type: none"> • Local Monitoring Report • State Monitoring Report 	Board Staff	I/D
5. Northeast Iowa Local Policies and Procedures Changes/Updates <ul style="list-style-type: none"> • Laptop Policy • Geographical Preference Policy • Individual Training Account (ITA) Policy • Objective Assessment (OBA) Policy • Occupational Skills Training (OST) Policy • Dependent Care (DPC) Policy & Dependent Care Form 	Taylor Williams	I/D/A I/D/A I/D/A I/D/A I/D/A I/D/A

<ul style="list-style-type: none"> Transportation (TRN) Policy 		I/D/A
Motion by Eric Branson, second Katrina Moore to approve all new and updated local policies as presented. Ayes: All. Motion carried.		
6. Boards & Commissions Review Committee Preliminary Recommendations	Taylor Williams	I/D
7. Next Steps <ul style="list-style-type: none"> Decorah IowaWORKS Waterloo IowaWORKS Website Development IFA/MOU 	All	I/D
8. Announcements <ul style="list-style-type: none"> Next Meeting October 2, 2023 11:00 a.m.-12:00 p.m. Next NEIWDB/CEO Joint Quarterly Meeting October 26, 2023 10:00-12:00 at Decorah IowaWORKS with office tour at 9:20 a.m. 	All	I/D
9. Adjournments	Jennifer Breister	I/D/A
Motion by Eric Brandon, second by Katrina Moore to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 10:44 a.m.		

Minutes by Johnna Forbes