

**Planning and Operations Committee Meeting**  
**Friday, September 22, 2023**  
**8:00 a.m. to 9:00 a.m.**



Join Zoom Meeting

<https://us02web.zoom.us/j/85382569441?pwd=MGgxOXIyMTJyTk00Y29tSm1Bczlpdz09>

Meeting ID: 853 8256 9441

Passcode: 521949

**AGENDA**

| Agenda Item  | Person Responsible   | Status                            |
|--|--|-----------------------------------|
| Call to Order <ul style="list-style-type: none"> <li>• Welcome and Check-In</li> </ul> Consent Agenda <ul style="list-style-type: none"> <li>• 9/22/2023 Agenda</li> <li>• 7/28/2023 Minutes</li> </ul>  | Sonia Sledge   | I/D/A                             |
| Reports and Updates <ul style="list-style-type: none"> <li>• Scorecard</li> <li>• Title I Adult and DW Report</li> <li>• One Stop Operator – Activity Review</li> <li>• One Stop Certification Recommendation</li> <li>• Labor Analysis Information</li> </ul> | Eric Kress<br>Heather Brooks<br>Sara Bath<br>Eric Kress                  | I/D<br>I/D<br>I/D<br>I/D          |
| Discussion and Action Items <ul style="list-style-type: none"> <li>• One Stop Certification Recommendation</li> <li>• Chart of Work</li> <li>• Project Leadership</li> <li>• Title I Policy Review</li> <li>• Communication Strategy Updates</li> </ul>        | Sonia Sledge<br>Eric Kress<br>Eric Kress<br>Heather Brooks<br>Eric Kress | I/D/A<br>I/D<br>I/D<br>I/D<br>I/D |
|  |  |                                   |
| Wrap Up and Adjourn  | Sonia Sledge   | I/D/A                             |
| Next Meeting <ul style="list-style-type: none"> <li>• Labor Market Analysis Website Review</li> </ul>  |  |                                   |

Next full board meeting: November 9, 2023