



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

FINANCE COMMITTEE MEETING

| |
|---|
| Monday, September 25, 2023 |
| 3:00 p.m. – 4:00 p.m. Zoom Meeting |

MINUTES

| <u>Agenda Item</u> | <u>Person(s) Responsible</u> | <u>Status</u> |
|---|-------------------------------|---------------|
| Welcome and Call to Order <ul style="list-style-type: none"> Welcome Gary McVicker and Doug Reimer! | Eric Branson | I |
| Eric Branson called the meeting to order at 3:02 p.m. Attendance: Eric Branson, Jennifer Breister, Carly Carper, Corey Eberling, Gary McVicker, Ed Raber, Doug Reimer. Board Support: Taylor Williams, Erika Lippman, Caraline Eggena, Johnna Forbes. Guests: Kassie Ruth, Emily Smith, Valerie Weber. | | |
| 1. Consent Agenda <ul style="list-style-type: none"> September 25, 2023 Agenda August 28, 2023 Minutes | Eric Branson | I/D/A |
| Motion by Carly Carper, second by Doug Reimer to approve the September 25, 2023 Agenda and the August 28, 2023 Minutes. Ayes: All. Motion carried. | | |
| 2. Goodwill of Northeast Iowa (Title I) <ul style="list-style-type: none"> PY23/FY24 Title I Draft Budget Update July 2023 Goodwill Program Invoice | Goodwill of Northeast Iowa | I/D I/D/A |
| Motion by Gary McVicker, second by Carly Carper to approve the July 2023 Goodwill Program Invoice. Ayes: All. Motion carried. | | |
| 3. PY22 Monitoring Report <ul style="list-style-type: none"> Local Monitoring Report State Monitoring Report | Taylor Williams | I/D I/D |
| 4. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> Financial Reports Consider Action to Affirm August 2023 Invoice Approvals with Possible Action | Kassie Ruth | I/D I/D/A |
| Motion by Carly Carper, second by Jennifer Breister to affirm the August 2023 Invoice Approvals. Ayes: All. Motion carried. | | |
| 5. Ticket-to-Work <ul style="list-style-type: none"> PY23 Ticket-to-Work Budget | Taylor Williams | I/D |

| | | |
|--|-----------------|--------------|
| <ul style="list-style-type: none"> Consider Action to Transfer \$500 of Ticket-to-Work Funding to New NEIWDB Checking Account PY23 Fiscal Agent Designation Letter | | I/D/A I/D |
| Motion by Carly Carper, second by Corey Eberling to approve transferring \$500 of the TTW funds to the NEIWDB checking account. Ayes: All. Motion carried. | | |
| | | |
| 6. PY23/FY24 Updated Budget <ul style="list-style-type: none"> Consider Action to Move Budgeted OSO Amounts | Taylor Williams | I/D/A |
| Motion by Carly Carper, second by Doug Reimer to recommend to the full board to move \$17,000 (\$5700/program) unobligated One-Stop Operator funds to the NEIWDB. Ayes: All. Motion carried. | | |
| | | |
| 7. Next Steps <ul style="list-style-type: none"> Next Meeting October 30, 2023 (3:00 – 4:00 p.m.) IFA/MOU PY23 Monitoring | All | I/D |
| 8. Announcements <ul style="list-style-type: none"> IWD CFO Update Northeast Iowa OSO | All | I/D |
| 9. Adjournments | Eric Branson | I/D/A |
| Motion by Ed Raber, second by Corey Eberling to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 3:52 p.m. | | |

Minutes by Johnna Forbes.