

**Disability Access Committee Meeting**  
**Monday, September 25, 2023 – 2:30 to 3:15 p.m.**

Join Zoom Meeting

## AGENDA

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Marcanne Lynch <i>(absent)</i>	I/D
Consent Agenda: <ul style="list-style-type: none"> <li>9/25/2023 Agenda</li> <li>7/31/2023 Minutes</li> </ul>	Marcanne Lynch <i>(absent)</i>	I/D/A
<ul style="list-style-type: none"> <li><i>In attendance: Sara Bath, Diane Hernandez, Kara Collins, Kathleen Davis, Reginald McDade, Rebecca Helm, William Berning, and Eric Kress.</i></li> </ul>		
Program Updates/Announcements: <ul style="list-style-type: none"> <li>Title IV Voc Rehab</li> <li>Title IV Dept for the Blind</li> <li>Ticket to Work Administration</li> <li>Equal Opportunity Officer</li> </ul>	Kathleen Davis Toni Reimers <i>(absent)</i> Eric Kress/Kara Collins Reggie McDade	I/D
<ul style="list-style-type: none"> <li><i>Vocational Rehabilitation will be relocating to the IowaWorks office. The program is currently experiencing high turnover and high waitlist for services.</i></li> <li><i>Kara is working on closing out the board managed Ticket to Work Employment Network and transitioning clients to new service providers.</i></li> <li><i>Reginald McDade is orientating into the role of Equal Opportunity Officer.</i></li> </ul>		
Agenda: <ul style="list-style-type: none"> <li>Finalize Committee Chart of Work 2023-2024</li> <li>Ticket to Work Micro Grant Request Form</li> <li>One Stop Certification Review</li> </ul>	Eric Kress All Sara Bath	I/D/A I/D/A I/D
<ul style="list-style-type: none"> <li><i>The chart of work was reviewed.</i></li> <li><i>Links to the electronic request forms for Ticket to Work funds were shared.</i></li> <li><i>Sara led discussion regarding Physical and Program Accessibility from the One Stop Certification process. Committee advice included defining key terms for the evaluators and allowing the DAC committee to review and sign off on the definition and interpretation of various standards. Eric stressed documentation of the plans and strategies is important for continuity.</i></li> </ul>		
Wrap Up and Adjourn	Marcanne Lynch <i>(absent)</i>	I/D/A
<ul style="list-style-type: none"> <li><i>Meeting Adjourned at 3:25 pm.</i></li> </ul>		
Windmills Training Session (3:15 pm – 4:00 pm)	Sara Bath	I



Mission – To build a quality workforce for today and tomorrow.