

Finance Committee Meeting

October 19, 2023

1:00 p.m. to 2:00 p.m.

Join Zoom Meeting

Agenda/Minutes

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> Welcome and Check-In 	Michelle Seibert	I
Consent Agenda <ul style="list-style-type: none"> Approve 10/19/2023 Agenda Approve 9/21/2023 Minutes Approve September 2023 Invoices Approve September 2023 Payroll 	Michelle Seibert	I/D/A
<ul style="list-style-type: none"> Committee Members in attendance: Michelle Seibert, Tom Hayes, and Lana Pol. Service Providers and Staff Attendance: Eric Kress, Cheryl Johnson, and Kassie Ruth. Tom Hayes motioned for approval of the consent agenda. Lana Pol seconded. Ayes: All 		
Accept Financial Reports <ul style="list-style-type: none"> Administration CFI Title I Budget Area Program Ticket to Work 	Eric Kress Cheryl Johnson Kassie Ruth Eric Kress	I/D/A
<ul style="list-style-type: none"> Lana Pol motioned to approve the finances as presented. Tom Hayes seconded. Ayes All. 		
Discussion and Action <ul style="list-style-type: none"> Budget Modification RFQ Selection – Legal and Finance Service Provider Procurement Schedule Review MOU/Infrastructure Funding Agreement Schedule Review - Annual Review Employer of Record Agreement 	Eric Kress Eric Kress Eric Kress Eric Kress Eric Kress	I/D/A I/D/A I/D/A I/D I/D/A
<ul style="list-style-type: none"> Lana Pol motioned to recommend amounts by category for unobligated program fund utilization, after changing the amounts for staffing to \$50,000 and software to \$80,000. Tom Hayes seconded. Ayes All. Tom Hayes motioned to approve Belin McCormick as the RFQ selection for Legal Services, and Thomas Diehl as the RFQ selection for Financial Consultant. Lana Pol seconded. Ayes: All. Tom Hayes motioned to approve continued use of CIJDC as Employer of Record. Lana Pol seconded. Ayes All. 		
Wrap Up and Adjourn	Michelle Seibert	I/D/A