



**NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD
NORTHEAST IOWA CEO BOARD**

JOINT QUARTERLY MEETING

Thursday, October 26, 2023	
9:30 a.m. (Office Tour) 10:00 a.m. – 12:00 p.m. (Meeting)	Decorah IowaWORKS Driftless Conference Room 312 Winnebago Street Decorah, Iowa 52101

OR

Join by Zoom: https://us06web.zoom.us/j/83151303381?pwd=ZzltWVRacVNOV2FrYmcrYitHbWJwdz09 ID: 83151303381 Passcode: 5oILFZki	Or Dial by Phone: 1.929.205.6099 Passcode: 77813296
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MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status NEIWDB</u>	<u>Status CEO</u>
Welcome and Call to Order Heidi Nederhoff called the CEO meeting to order at 10:04 a.m. Jennifer Breister called the NEIWDB meeting to order at 10:04 a.m. CEO Attendance: Pete Buschman, Wayne Dralle, Dean Eastman, Sis Grieman, Ken Kammeyer, Steve Kelsay, Wayne Kenniker, Mark Kuhn, Linda Laylin, Gary McVicker, Lori Meacham Ginapp, Heidi Nederhoff. CEO Absent: Jeff Bunn, Daniel Byrnes, Mark Hendrickson, Clayton Ohrt, Doug Reimer, Mark Smeby, Susan Smith, Travis Suckow. NEIWDB Attendance: Jamie Benson, Eric Branson, Jennifer Breister, Ethan DeWall, Laura Hidlebaugh, Nicolas Hockenberry, Joleen Jansen, Jayme Kluesner, Marla Loecke, Katrina Moore, Jennalee Pedretti, Erin Powers Daley, Karla Organist, Chelsea Snyder Anderson, Brian Warner, Amber Youngblut. NEIWDB Absent: John Derryberry, Tim Felderman, Chuck Kacher, Kirby Kendrick, Matthew Mason, Rhea Pierce, Thomas Townsend. Guests: Kassie Ruth, Karen Siler, Emily Smith. Board Staff: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.	Heidi Nederhoff Jennifer Breister	 	
1. Consent Agenda <u>Northeast Iowa CEO Board</u> <ul style="list-style-type: none"> • October 26, 2023 Agenda • July 27, 2023 Minutes 	Heidi Nederhoff		I/D/A

<ul style="list-style-type: none"> September 22, 2023 Minutes <p><u>NEIWDB</u></p> <ul style="list-style-type: none"> October 26, Agenda July 27, 2023 Minutes September 18, 2023 Minutes 	Jennifer Breister	I/D/A	
<p><u>Northeast Iowa CEOs:</u> Motion by Gary McVicker, second by Steve Kelsay to approve the October 26, 2023 Agenda, July 27, 2023 Minutes and the September 22, 2023 Minutes. Ayes: All. Motion carried.</p> <p><u>NEIWDB:</u> Motion by Eric Branson, second by Nicolas Hockenberry to approve the October 26, 2023 Agenda, July 27, 2023 Minutes and the September 18, 2023 Minutes. Ayes: All. Motion carried.</p>			
<p>2. Community Colleges</p> <ul style="list-style-type: none"> Community College Report 	Community College Partners	I/D	I/D
<p>3. Core Partner Report</p> <ul style="list-style-type: none"> Core Partner Report 	Erika Lippmann/ Core Partners	I/D	I/D
<p>4. One-Stop Operator</p> <ul style="list-style-type: none"> One-Stop Operator Selection with Possible Action CEO Review and Possible Action 	Reviewers	I/D/A	I/D/A
<p><u>NEIWDB:</u> Motion by Joleen Jansen, second by Nicolas Hockenberry to select the Title III Consortium as the One-Stop Operator. Ayes: All. Motion carried.</p> <p><u>Northeast Iowa CEOs:</u> Motion by Gary McVicker, second by Steve Kelsay to affirm the Title III Consortium as the One-Stop Operator. Ayes: All. Motion carried.</p>			
<p>5. Executive Committee</p> <ul style="list-style-type: none"> Compliance Specialist Position 2024 Meeting Schedule PY23 Local and State Monitoring Website Update 	Jennifer Breister Jennifer Breister Jennifer Breister Erika Lippmann	I/D I/D/A I/D I/D	I/D I/D/A I/D I/D
<p><u>NEIWDB:</u> Motion by Nicolas Hockenberry, second by Eric Branson to approve the NEIWDB and Northeast Iowa CEO meeting dates as presented. Ayes: All. Motion carried.</p> <p><u>Northeast Iowa CEOs:</u> Motion by Sis Grieman, second by Pete Buschman to approve the NEIWDB and Northeast Iowa CEO meeting dates as presented. Ayes: All. Motion carried.</p>			
<p>6. Finance Committee</p> <ul style="list-style-type: none"> Potential Government Shutdown Goodwill Invoicing/Goodwill Title I Budget Ticket-to-Work Designation FY24 Draft NEIWDB Budget Financial Reports <ul style="list-style-type: none"> CIJDC 	Taylor Williams Eric Branson Eric Branson Eric Branson Kassie Ruth	I/D I/D I/D I/D/A I/D	I/D I/D I/D I/D/A I/D

FY 24 Draft NEIWDB Budget – No Action

7. Planning & Operations Committee <ul style="list-style-type: none"> PY22 Annual Performance Outcomes 	Nic Hockenberry Nic Hockenberry	I/D I/D	I/D I/D
8. Youth Committee	Katrina Moore	I/D	I/D
9. Disability Access Committee	Brian Warner	I/D	I/D
10. Next Steps <ul style="list-style-type: none"> Elections/Executive Officers Infrastructure Funding Agreement (IFA) Procurement- Service Provider PY24-PY27 Local Plan PY22 Annual Report 	Taylor Williams	I/D	I/D
11. Announcements <ul style="list-style-type: none"> Director Townsend and VR Director Center Visits PY23 State Monitoring Onsite Review – December 12 – 13 in Dubuque, PY23 Local Monitoring File Review December 1 – 21 and onsite review on December 11th. Next Meeting January 25, 2024 from 10:00 a.m. – 12:00 p.m. at Hawkeye Community College Adult Learning Center in Waterloo. 	All	I/D	I/D
12. Comments	All	I/D	I/D
13. Adjournments	Heidi Nederhoff Jennifer Breister	I/D/A	I/D/A

Northeast Iowa CEOs:

Motion by Pete Buschman, **second** by Ken Kammeyer to adjourn the meeting. **Ayes:** All. **Motion carried.**

NEIWDB:

Motion by Nicolas Hockenberry, **second** by Eric Branson to adjourn the meeting. **Ayes:** All. **Motion carried.**

Meeting adjourned at 11:25 a.m.