



# NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

## FINANCE COMMITTEE MEETING

Monday, December 4, 2023
3:00 p.m. – 4:00 p.m. Zoom Meeting

### MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Eric Branson	I
<p>Eric Branson called the meeting to order at 3:02 p.m.</p> <p><b>Attendance:</b> Jamie Benson, Eric Branson, Jennifer Breister, Corey Eberling, Ed Raber, Doug Reimer.  <b>Guests:</b> Kassie Ruth, Emily Smith, Steve Tisue, Valerie Weber, Anthony Funk.  <b>Board Support:</b> Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.</p>		
<b>1. Consent Agenda</b> <ul style="list-style-type: none"> <li>• December 4, 2023 Agenda</li> <li>• October 30, 2023 Minutes</li> </ul>	Eric Branson	I/D/A
<p><b>Motion</b> by Doug Reimer, <b>second</b> by Jamie Benson to approve the December 4, 2023 Agenda and the October 30, 2023 Minutes. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<b>2. Goodwill of Northeast Iowa (Title I)</b> <ul style="list-style-type: none"> <li>• PY23/FY24 Title I Budget Update</li> <li>• September 2023 Goodwill Program Invoice</li> <li>• October 2023 Goodwill Program Invoice</li> </ul>	Goodwill of Northeast Iowa	I/D I/D/A I/D/A
<p><b>Motion</b> by Doug Reimer, <b>second</b> by Corey Eberling to approve the September 2023 Goodwill Invoice. <b>Ayes:</b> All. <b>Motion carried.</b></p> <p><b>Motion</b> by Jennifer Breister, <b>second</b> by Jamie Benson to approve the October 2023 Goodwill Invoice. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<b>3. FY24 Adult/Dislocated Worker NOAs</b>	Taylor Williams	I/D
<b>4. Central Iowa Juvenile Detention Center (Fiscal Agent)</b> <ul style="list-style-type: none"> <li>• Youth In-School vs. Out-of-School Percentages</li> <li>• Consider Action to Affirm October 2023 Invoice Approvals</li> <li>• Financial Reports</li> </ul>	Kassie Ruth	I/D I/D/A I/D
<p><b>Motion</b> Jennifer Breister, <b>second</b> by Corey Eberling to affirm the October 2023 Invoice approvals. <b>Ayes:</b> All. <b>Motion carried.</b></p>		
<b>5. Ticket-to-Work</b>	Taylor Williams	

<ul style="list-style-type: none"> <li>• PY23 Ticket-to-Work Budget</li> <li>• Consider Action to utilize \$900 for NAWB Subscription</li> </ul>		I/D I/D/A
<b>Motion</b> by Corey Eberling, <b>second</b> by Ed Raber to approve utilizing \$900 in Ticket-to-Work funds for NAWB subscription. <b>Ayes:</b> All. <b>Motion carried.</b>		
6. DOL Monitoring Report	Taylor Williams	I/D
7. IFA/MOU	Taylor Williams	I/D
8. Next Steps <ul style="list-style-type: none"> <li>• Next NEIWDB/CEO Joint Quarterly Meeting January 25, 2024 (10:00 a.m.- 12:00 p.m.) at Van G. Miller Adult Learning Center in Waterloo.</li> <li>• Next Meeting January 29, 2024 (3:00 – 4:00 p.m.)</li> </ul>	All	I/D
9. Announcements	All	I/D
10. Adjournments	Eric Branson	I/D/A
<b>Motion</b> by Jennifer Breister, <b>second</b> by Corey Eberling to adjourn the meeting. <b>Ayes:</b> All. <b>Motion carried.</b>		
<b>Meeting adjourned at 3:53 p.m.</b>		

Minutes by Johnna Forbes