



## STATE WORKFORCE DEVELOPMENT BOARD

<https://www.iowawdb.gov/>

**Mission:**

*The Iowa State Workforce Development Board oversees the development and implementation of the state workforce development plan. The SWDB ensures that state workforce regions have the resources to support employment programs across the state.*

## PUBLIC MEETING NOTICE

**Date:**

Wednesday, December 14, 2023

**Time:**

11:00 a.m. – 1:00 p.m.

**Place:**

DMACC Urban Campus – **Student Life Building**  
1144 7<sup>th</sup> Street  
Rooms UC07-170  
Des Moines, IA

**Zoom:**

Join Zoom Meeting  
<https://iowaworks.zoom.us/j/82450385825>

Meeting ID: 824 5038 5825  
One tap mobile  
+13052241968,,82450385825#

Dial by your location  
+1 312 626 6799

Meeting ID: 824 5038 5825  
Find your local number: <https://iowaworks.zoom.us/u/kdoM8hldh7>

### TENTATIVE AGENDA:

1. Call to Order.
2. Roll call to establish quorum by Shelly Evans, Board Administrator.
3. **Action Item:** Approval of Meeting Agenda.
4. **Action Item:** Approval of Minutes from the September 20, State Workforce Development Board meeting. (9/20/23 Minutes - Attachment 1)
5. Welcome by Jack Hasken, Acting Chair.

6. Discussion on appointing Vice Chair for SWDB by Jack Hasken, Acting Chair. (Bylaws - Attachment 2, page 2)

**6.1 -- Action Item:** Nomination and approval of Vice Chair for SWDB.

7. Discussion on amendment to Bylaws to rename the Ex-Offender Standing Committee to Returning Citizens Standing Committee by Michelle McNertney, Executive Director of the SWDB (Proposed amendment to Bylaws to rename Returning Citizens Standing Committee - Attachment 3)

**7.1 -- Action Item:** Motion and approval of amending the Bylaws to rename the Ex-offender Standing Committee to Returning Citizens Standing Committee.

8. Discussion and approval of appointing a Chair for the Disability Access Committee by Michelle McNertney, Division Administrator IWD.

**8.1 -- Action Item:** Nomination and approval of Chair for the Disability Access Committee.

9. Discussion and approval of draft PY24 WIOA Unified State Plan by Michelle McNertney, Division Administrator IWD. (Draft of PY24 WIOA Unified State Plan - Attachment 4)

**9.1 -- Action Item:** Discussion and approval of draft PY24 WIOA Unified State Plan.

10. Director's Report by Director, Beth Townsend, Iowa Workforce Development.

11. Update on Website Project by Michelle McNertney, Executive Director to the SWDB Board.

12. Update from System Committee. (Jack Hasken, Committee Chair)

13. Update from Minority Unemployment and Outreach Committee. (Ofelia Rumbo, Committee Chair) Get notes to Ofelia.

14. Update from Youth Services Committee. (Matthew Nicol, Committee Chair)

15. Update from Disability Access Committee. (James Williams, Division Administrator Vocational Rehabilitation)

16. Adjourn.

## **ACCOMMODATIONS:**

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact:

Shelly Evans, Board Administrator, [shelly.evans@iwd.iowa.gov](mailto:shelly.evans@iwd.iowa.gov), (515) 725-5680

## **UPCOMING CALENDAR EVENTS:**

- State Workforce Development Board Quarterly Meetings:
  - February 16, 2024 – Virtual
  - May 15, 2024 – hosted by Nick Glew @ Marion Public Library, Marion, IA
  - September 11, 2024 – TBD
  - December 4, 2024 – Virtual