



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

EXECUTIVE COMMITTEE MEETING

Monday, January 8, 2024
11:00 a.m. – 12:00 p.m. Zoom Meeting

MINUTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order Jennifer Breister called the meeting to order at 11: a.m. Attendance: Eric Branson, Jennifer Breister, Nicolas Hockenberry, Katrina Moore, Brian Warner, Amber Youngblut. Board Support: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.	Jennifer Breister	I
1. Consent Agenda <ul style="list-style-type: none"> • January 8, 2024 Agenda • December 4, 2023 Minutes • December 14, 2023 Minutes 	Jennifer Breister	I/D/A
Motion by Katrina Moore, second by Nicolas Hockenberry to approve the January 8, 2024 Agenda, December 4, 2023 Minutes and December 14, 2023 Minutes. Ayes: All. Motion carried.		
2. Title I Adult Fourth Priority Request with Possible Action	Emily Smith	I/D/A
No Action.		
3. PY24/PY25 Performance Levels	Caraline Eggena	I/D
4. Elections/Executive Officers NEIWDB <ul style="list-style-type: none"> • NEIWDB Chair • NEIWDB Vice Chair • Finance Committee Chair • Planning & Operations Committee Chair • Youth Committee Chair • Disability Access Committee Chair 	Taylor Williams	I/D
5. Procurement Policy with Possible Action	Taylor Williams	I/D/A
Motion by Nicolas Hockenberry, second by Eric Branson to approve the Procurement Policy as presented. Ayes: All. Motion carried.		
6. Service Provider Payment Authorization and Supportive Services Review	Board Staff	I/D
7. Stronger Workforce for American Act (H.R. 6655) Update	Taylor Williams	I/D

8. Grant Opportunities with Possible Action <ul style="list-style-type: none"> • Power Climate & Infrastructure Careers Grant Opportunity 	Erika Lippmann/ Taylor Williams	I/D/A
No Action.		
9. Next Steps <ul style="list-style-type: none"> • MOU/IFA • Local Plan • Title I Procurement • PY23 Local and State Monitoring 	Taylor Williams	I/D
10. Announcements <ul style="list-style-type: none"> • NEIWDB/CEO Joint Quarterly Meeting Thursday, January 25, 2024 at Hawkeye Community College, Van G. Miller Adult Learning Center in Waterloo at 10:00 a.m. and tour at 9:20 a.m. • Next Executive Committee Meeting February 5, 2024 at 11:00 a.m. 	Jennifer Breister	I/D
11. Adjournments	Jennifer Breister	I/D/A
Motion by Brian Warner, second by Amber Youngblut to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 12:04 p.m.		

Minutes by Johnna Forbes