

## Finance Committee Meeting

January 18, 2024

1:00 p.m. to 2:00 p.m.

Join Zoom Meeting

### Agenda/Minutes

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>• Welcome and Check-In</li> </ul> Approve Consent Agenda <ul style="list-style-type: none"> <li>• Approve Agenda</li> <li>• Approve 10/19/2023 Minutes</li> <li>• Approve October, November, December 2023 Invoices</li> <li>• Approve October, November, December 2023 Payroll</li> </ul>	Michelle Seibert  Michelle Seibert	I  I/D/A
<ul style="list-style-type: none"> <li>• <i>Michelle Seibert called the meeting to order at 1:10 pm.</i></li> <li>• <i>Committee Members in attendance: Michelle Seibert, Tom Hayes, and Lana Pol. Service Providers and Staff Attendance: Eric Kress, Cheryl Johnson, Tom Diehl and Kassie Ruth.</i></li> <li>• <i>Tom Hayes motioned for approval of the consent agenda. Lana Pol seconded. Ayes: All</i></li> </ul>		
Accept Financial Reports <ul style="list-style-type: none"> <li>• Administration - Forecast of PY22 funds</li> <li>• CFI Title I Budget Update</li> <li>• Consolidated Area Program Fund Update</li> <li>• Ticket to Work Update</li> </ul>	Eric Kress Cheryl Johnson Kassie Ruth Eric Kress	I/D/A
<ul style="list-style-type: none"> <li>• <i>Tom Hayes motioned to accept the Financial Reports as presented. Lana Pol seconded. Ayes: All</i></li> </ul>		
Discussion and Action <ul style="list-style-type: none"> <li>• WIOA Impact Study RFP Selection Approval</li> <li>• NAWB Attendance Approval</li> <li>• Ticket to Work Funding Request Approval – Summer Internship</li> <li>• Board Staffing – Internship Approval</li> <li>• Title I Procurement Update and Policy Review</li> <li>• Local Plan Discussion – Procurement Disputes and Assurances</li> </ul>	Eric Kress Eric Kress Eric Kress  Eric Kress Eric Kress Eric Kress	I/D/A I/D/A I/D/A  I/D/A I/D/A I/D
<ul style="list-style-type: none"> <li>• <i>Tom Hayes motioned to recommend the proposal submitted by Lightcast for the WIOA Impact Study. Lana Pol seconded: Ayes All.</i></li> <li>• <i>Lana Pol motioned to approve 3 attendees for the NAWB Forum. Tom Hayes seconded. Ayes: All.</i></li> <li>• <i>Tom Hayes motioned to approve a request to reimburse WeLIFT \$4,052 for payroll taxes incurred as part of the Future Ready Iowa Summer Internship program, operated in partnership with Title I youth, from the Ticket to Work fund balance. Lana Pol seconded. Ayes: All.</i></li> </ul>		

- *Tom Hayes recommended that the scoring decision for the Title I RFP team be determined by the average score of each scorer. Lana Pol seconded. Ayes: All*

Wrap Up and Adjourn

Michelle Seibert

I/D/A

*Michelle Seibert adjourned the meeting at 2:05 pm.*